

**MINUTES OF THE AUGUST 15, 2023 REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held on August 15, 2023, at Headquarters Station 28, commencing at 5:01 p.m., pursuant to proper notice. District officials in attendance, either in person or pursuant to virtual meeting software GoTo Meeting were: Commissioners Chris Elwell, Alexis Entrialgo and Ted Sitterley, Fire Chief Mike Marrs, Finance and HR Manager Trina Norsen, Local President Matt Ready, North Highline Fire Commissioner Julie Hiatt, Warren Merritt, consultant, and District Secretary Eric Quinn, and several others as reflected on the attached attendance roster.

- I. **CALL TO ORDER AND FLAG SALUTE.** Chair Elwell called the meeting to order at 5:01 PM and led the Board in the Pledge of Allegiance.
- II. **AGENDA APPROVAL.** Commissioner Sitterley moved to approve the agenda as presented and Commissioner Entrialgo seconded the motion. The motion carried 3-0.
- III. **PUBLIC COMMENT.** There was none.
- IV. **I.A.F.F. LOCAL 1461 COMMENTS.** Local President Matt Ready had no comments but reminded the Board that he is available for questions.
- V. **EXECUTIVE SESSION.** The Board convened into executive session pursuant to RCW 42.30.110 (1)(g) to discuss the qualifications of applicants for public employment. Chair Elwell announced that the executive session would last for 90 minutes, to conclude at 6:35 PM. The Board convened into executive session at 5:05 PM. At 6:35 PM, Chair Elwell announced a 30-minute extension of executive session. The Board convened into regular session at 7:05 PM.
- VI. **UNFINISHED BUSINESS.** There was none.
- VII. **NEW BUSINESS.** Commissioner Sitterley moved that the Board authorize Prothman to move forward six candidates for consideration for the position of Fire Chief. Commissioner Entrialgo seconded the motion, which passed 3-0.

Warren discussed travel issues and sought recommendation from the Board as to what hotels would be best for candidates to stay at during the next phase in the selection process. We are going to have a reception but the location for that is still being determined. He also asked whether we want to do a hosted lunch and the Board answered yes. The names of those selected to move on in the process will be announced August 21. Warren expressed to the Board that he felt he had been provided enough guidance to move forward on travel arrangements and announcements. Julie Hiatt had a question about start times for the Chiefs' meet and greet that will be taking place on August 29. Warren spoke to that question. Trina asked a question about interview

questions and interview panels. Warren spoke to that and said you want to ask 36 questions of the candidates, and we want to get those questions in to Prothman by August 22 for their consideration.

VIII. **GOOD OF THE ORDER.** There was none.


IX. **ADJOURNMENT.** Sitterley moved to adjourn the meeting at 7:17 PM. Commissioner Entrialgo seconded the motion, which carried 3-0. The meeting was adjourned at 7:17 PM.

Minutes Approved: Sept 5, 2023



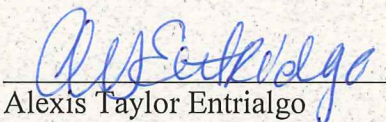
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Chris Elwell  
Chairman



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Ted Sitterley  
Commissioner



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Alexis Taylor Entrialgo  
Commissioner

ATTEST:



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Eric T. Quinn, District Secretary

ATTACHMENTS: August 15, 2023 Meeting Agenda and Attendance Roster

August 15, 2023