

**MINUTES OF THE JANUARY 4, 2022 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on January 4, 2022, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting, were: Commissioners Elwell, Sitterley, and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Ray Pettigrew, Assistant Chief Wayne Metz, Administrator Trina Norsen, IAFF Local 1461 President Matt Ready, and Acting District Secretary Eric Quinn. Others in attendance will be shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Agenda Approval. It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

Presentations/Announcements.

- a. Presentations: None
- b. Announcements: January 20, 2022 is the academy graduation for firefighters Awadjie, Langbehn, Schneekluth and Stoll. The graduation will likely be virtual but Chief Marrs will keep the Commissioners informed about that.

Public Comment. None.

Correspondence. The District received a letter from FF Biesold regarding the BS Degree in Safety and Health Management. The District also received a letter from FF Makowski regarding the BS Degree in Environment and Society. See motions below.

Local 1461 Comment. President Matt Ready asked if the District had heard back from FF Charlie Dow. Chief Marrs indicated that the District had not heard from him. Matt would like to meet with the board members informally to discuss this.

Administration Reports. Chief Marrs delivered the Chief's report as follows:

Facilities. Chief Marrs said we are having issues with the heating system at Station 28. The temperature is about 48 degrees in the waiting room and only slightly higher in other areas of the station. Space heaters are being used.

Equipment. N/A.

Personnel. On January 20th, the academy graduation for the above-named recruits will occur.

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Assistant Chief Wayne Metz provided an Operations update. Three current District firefighters (including two recruits) are out with Covid-19. Chief Metz said the recruits are doing well at academy. One went out with Covid but he will be returning to academy and is doing well.

Battalion Chief (BC) Fray is retiring at the end of January. There is a motion to appoint Captain Joe Kupferling to that BC position, effective February 1, 2022. There will be a motion at the next meeting to appoint a Captain to replace Joe Kupferling.

Under New Business, there are motions to approve the additional 1% education incentive pay for the two recruits mentioned above in Correspondence.

The District is discussing potential revenue sources with the North Highline District Commissioners in order to allow increasing daily staffing from 15 to 17.

The Firefighter position is now live on the National Testing Network website. Applications are open from January 3 to February 21, 2022.

Events. Chief Marrs thanked George Stoess for coordinating Christmas Outreach. He also thanked many of the day staff for pitching in on Christmas Outreach. Hopefully, Chief Marrs said, when Covid is over, we will return to normal capacity.

There is a motion under New Business to approve the 2022 Mileage Resolution. The IRS rate has increased from 56 cents per mile to 58.5 cents per mile. Trina will email to the Commissioners an updated expense report template for 2022 with the new rate.

There is also a motion under New Business to approve the purchase of 6,400 N95 masks for \$5,808.

In the board packets are the State Auditor's Entrance Conference documents for the 2020 audit. There will be an exit conference but no entrance conference this year. Please let Chief Marrs if there is anything a board member wishes to discuss with the auditor.

Chief Marrs gave the Covid-19 update. According to Dr. Rea, cloth masks offer little to no protection from the Omicron variant. That is why the District will be purchasing N-95 masks to wear around the station. The District is offering voluntary testing at the beginning of each shift. This is being strongly encouraged. One asymptomatic firefighter was tested under the program and tested positive for Covid. He was immediately placed on quarantine. Voluntary testing can prevent exposures. Case

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counts are rising exponentially. Approximately 2,300 positive cases are occurring daily in King County. Omicron is highly contagious.

Chair Elwell asked if Dr. Rea believes case numbers will drop as fast as they rose. Chief Marrs said Dr. Rea hopes that is the case but we are not expecting a peak for another two to three weeks.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report and the meeting minutes of the regular meeting of December 21, 2021.

Unfinished Business. None.

Executive Session: Chair Elwell announced an executive session for 15 minutes to review the performance of a public employee pursuant to RCW 42.30.110(1)(g). The Board convened into executive session at 5:30 p.m. and reconvened into open session at 5:45 p.m.

New Business. Motion: Resolution 2022-01 for Mileage Reimbursement Rate

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve Resolution 2022—01 for Year 2022 Mileage Reimbursement Rate in the amount of 58.5 cents per mile, effective January 1, 2022. Motion carried, 3-0.

Motion: Purchase of N-95 Masks

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve and authorize Chief Marrs to purchase 6,400 3M PSD 8210 N95 masks from R.S. Hughes for a total price not to exceed \$5,808.00, plus tax. Motion carried, 3-0.

Motion: Request to Approve Bachelor's Degree in Safety and Health Management for Additional 1% Education Premium.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the addition of a four-year Bachelor's Degree in Safety and Health Management to the Education Pay policy (as outlined in the 2021-2024 CBA) for the additional 1% wage increase effective January 1, 2022. Motion carried, 3-0.

Motion: Request to Approve Bachelor's Degree in Environment and Society for Additional 1% Education Premium.

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Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the addition of a four-year Bachelor’s Degree in Environment and Society to the Education Pay policy (as outlined in the 2021-2024 CBA) for the additional 1% wage increase effective January 1, 2022. Motion carried, 3-0.

Motion: Permanent Appointment to Battalion Chief.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chief Marrs to promote Josef Kupferling to a permanent Battalion Chief position. The start date for the position is February 1, 2022 with a probationary period of six months. The promotion is from the 2020-2022 Battalion Chief promotional list. Chief Marrs congratulated Joe Kupferling on all the great work he has done for the District.

Good of the Order. Chair Elwell indicated that at the next meeting he would like to make the Chair and Vice-Chair appointments for 2022. Chief Marrs asked if the January 18th meeting could be moved to January 25 and the board responded affirmatively.

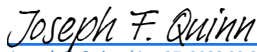
Adjournment. Pursuant to motion, the meeting was adjourned at 5:48 p.m.

Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. two letters regarding the educational pay increases
5. quotation from R.S. Hughes for N95 masks
6. Resolution 2022-01
7. Audit Entrance Conference Documents

Minutes Approved: January 25, 2022.

Attest:


Joseph F. Quinn (Jan 27, 2022 09:25 PST)

Joseph F. Quinn, District Secretary


Chris Elwell (Feb 12, 2022 08:42 PST)

Chris Elwell
Chairman



Ted Sitterley
Commissioner


Rudy Peden (Jan 27, 2022 12:57 PST)

Rudy Peden
Commissioner

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KCFD2 Minutes of the Jan 4, 2022 Meeting


Final Audit Report

2022-02-12

Created:	2022-01-27
By:	Trina Norsen (tnorsen@king2fd.org)
Status:	Signed
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-  Document created by Trina Norsen (tnorsen@king2fd.org)
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