

**MINUTES OF THE MARCH 23, 2021 SPECIAL MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT  
NO. 2**

A special meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on March 23, 2021, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell and Sitterley, as Commissioner Peden was excused pursuant to a motion. Also attending virtually were: Chief Mike Marrs, Assistant Chief Ray Pettigrew, Captain Wayne Metz, Trina Norsen, and Acting District Secretary Eric Quinn. Others in attendance will be shown on the Attendance Roster.

**Call to Order.** The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

**Agenda Approval.** It was moved, seconded and carried 2-0 to approve the agenda as submitted immediately prior to the meeting.

**Executive Session.** Chief Marrs requested an executive session of 15 minutes to review the performance of a public employee, pursuant to RCW 42.30.110(1)(g). The session commenced at 5:03 p.m. and ended at 5:18 p.m. when the board reconvened in open session.

**New Business.** Thereupon, Commissioner Sitterley moved to terminate the probationary employment of recruit Diana Foy, to be effective immediately. Motion carried, 2-0. Ms. Foy will be eligible to retest through NTN in the future.

**Presentations/Announcements.** (1) Presentations: Chief Marrs said there will be oral resume presentations later in the meeting, by the three finalists for the Assistant Chief's position.

(2) Announcements: Reminder: April 15<sup>th</sup> is the deadline for Fire Commissioners to file Form F-1, the Personal Financial Affairs Statement with the Public Disclosure Commission. The Chelan conference at Campbell's in June is cancelled.

**Correspondence.** None.

**Public Comment.** None.

**Local 1461 Comment.** None.

**Administration Reports.** Chief Marrs delivered the Chief's report as follows:

**Facilities.** N/A.

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**Equipment.** Chief Marrs said there will be a motion under New Business to purchase the aid car. Legal review has been completed.

Captain Wayne Metz gave an update from Logistics. The PPE supply is sufficient. He also discussed the application process for firefighters.

**Personnel.** Chief Marrs noted that later in the meeting there will be further discussion on the 2021-2024 collective bargaining agreement and the Salary Savings MOU. Chair Elwell said he appreciated the parties' collaboration in the bargaining. Commissioner Sitterley also voiced his satisfaction with the process.

**Events.** The annual audit for 2019 is ongoing. Trina Norsen said she hoped the audit would be completed in the coming weeks.

Chief Marrs said the vaccination process in King County is going well. All individuals within adult family homes in our district, and many members of the sensitive and properly phased populations have been vaccinated. Chair Elwell asked what brand of vaccine is being administered; Chief Marrs said the Johnson & Johnson vaccine will be used for homebound persons. He also discussed vaccination of the homeless in King County and indicated that district expenses incurred in providing vaccines should be reimbursed by King County.

**Consent Agenda.** The Consent Agenda, all of which was approved 2-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Elwell, consisted of the Chief's Report, the minutes of the Regular Meeting of March 2, 2021, and Voucher Approval as follows: **Expense Fund:** *Voucher No. 210302001 through 210302090* in the amount of \$1,394,125.01 due for payment by March 31, 2021.

**Unfinished Business.** None.

**Additional New Business.** 1. Motion: Purchase of One 2021 North Star 1546-2 Module Ambulance .

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to approve the Braun NW/HGAC proposal for the purchase of one (1) 2021 North Star 1546-2 Module Ambulance for a price not to exceed \$191,262.00, including sales tax, motor vehicle tax, and all applicable pre-pay discounts. This purchase will be made through the HGAC purchasing cooperative, payable from the Reserve Fund. Motion carried, 2-0.

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2. Motion: Ratify the 2021-2024 Collective Bargaining Agreement.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to ratify the 2021-2024 Collective Bargaining Agreement as presented in red-line copy. The final signature-ready version will be presented at a later date. Motion carried, 2-0.

3. Motion: Adopt a Memorandum of Understanding Regarding the Salary Savings Plan.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to adopt the Memorandum of Understanding Regarding the Salary Savings Plan as presented in red-line copy. The final signature-ready version will be presented at a later date. Motion carried, 2-0.

**Executive Sessions.** The Board then held three separate executive sessions, all in order to evaluate the qualifications of three current employees for a public employment position, i.e. Assistant Chief, as part of a promotional process, all pursuant to RCW 42.30.110(1)(g). Each of the three candidates would be allowed 15 minutes for an oral presentation of their resume so their qualifications could be evaluated.

At 5:45 p.m. the Board adjourned into an executive session for that purpose to consider the qualifications of Roger Anderson, and reconvened into open session at 6:00 p.m.

At 6:00 p.m. the Board adjourned into an executive session for that purpose to consider the qualifications of Ray Desmarais, and reconvened into open session at 6:15 p.m.

At 6:15 p.m. the Board adjourned into an executive session for that purpose to consider the qualifications of Wayne Metz, and reconvened into open session at 6:30 p.m.

**Good of the Order.** Commissioner Sitterley said he got his second shot so he is fully vaccinated.

**Adjournment.** Pursuant to motion, the meeting was adjourned at 6:34 p.m.

**Attachments.** Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. the 2021-2024 CBA
5. the MOU on Salary Savings Plan
6. legal opinion of Quinn & Quinn as to cooperative purchase.

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Minutes Approved: **April 6, 2021**

SIGNATURE PENDING  
Chris Elwell  
Chairman

Attest:

SIGNATURE PENDING  
Joseph F. Quinn, District Secretary

SIGNATURE PENDING  
Ted Sitterley  
Commissioner

SIGNATURE PENDING  
Rudy Peden  
Commissioner

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