

**MINUTES OF THE APRIL 5, 2022 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on April 5, 2022, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting, were: Commissioners Elwell, Sitterley, and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Wayne Metz, Assistant Chief Ray Pettigrew, Administrator Trina Norsen, IAFF Local 1461 President Matt Ready, Acting District Secretary Eric Quinn and Attorney Dave Luxenberg, for a portion of the meeting. Others in attendance will be shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Agenda Approval. It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

Presentations/Announcements.

- a. Presentations: None.
- b. Announcements:
 - April 15: Final Reminder: Commissioners should file PDC Form F-1 on Personal Financial Affairs with the Public Disclosure Commission.

 - April 28: Retirement Celebration for Chief Pettigrew to be held at Station 28, from 11:00 a.m. to 1:00 p.m.

Public Comment. None.

Correspondence. Letters of acknowledgement were received from Dr. Rea of EMS, specifically recognizing district responders for exceptional service, including Firefighter-EMTs Cole Manahan, Vinh Pham, Jason Gay, Jon Crump, Michael Clauson, Christopher Johnson, Jeff Gallagher, Brien Marcus, Ashley Harshell, Robert Lenaburg, Brandon Cowel, Tim Zimmisky, Colton Park and Chris Reed.

Local 1461 Comment. President Matt Ready said he sent emails to the three commissioners during the last week. He reiterated that he is willing to do what he is able to solve any problems the district is currently addressing.

Administration Reports. Chief Marrs delivered the Chief's report as follows:

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Facilities. The agenda packet includes a contract for architect services for tenant improvements at Station 19. There is a motion suggested under New Business to approve this contract.

Equipment. The Chief worked with legal counsel Joseph Quinn on apparatus purchases; there will be a motion under New Business pertaining to these purchases.

Personnel. The Retirement Celebration for AC Pettigrew will be on April 28th.

The District will be moving Captains Tim Zimnisky and Jason Gay to Inspector positions to fill vacancies left open by Ray Desmarais' promotion. The District is also transferring Captain David Jason to a position in Logistics.

There is a motion under New Business to make conditional offers of employment to three firefighters who will attend the August academy if accepted.

The District has placed an employee on administrative leave pending a psychological fit-for-duty evaluation. Commissioners may contact Chief Marrs for further details.

Events. Chief Marrs presented the Covid-19 update and said Dr. Rea will be providing updated guidance on masking and other Covid-related items.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report and the meeting minutes of the regular meeting of March 15, 2022.

Unfinished Business. None.

New Business. Motion: Correction of March 15, 2022 Motion on Assistant Chief/Fire Marshal Position.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chief Marrs to negotiate an employment contract with Ray Desmarais for the position of Assistant Chief/Fire Marshal to be effective May 1, 2022. The promotional appointment is contingent upon successful negotiation of an employment contract, and the appointee is subject to a six-month probationary period. Motion carried 3-0.

Motion: Approval of Integrus Agreement.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve and authorize Chief Marrs to sign the agreement with Integrus Architecture, PS for Station 19 building improvements, for an amount not to exceed \$67,811.00, per Article 11.1 of the agreement. Motion carried, 3-0.

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Motion: Professional Services Agreement for Continuing Basic Training.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the Professional Services Agreement with Jeffrey Allen, to provide Continuing Basic Training (CBT) and Quality Assurance/Quality Improvement (QA/QI) Services, for a price not to exceed \$13,200 (\$3,300 per quarter) over the term of the Agreement. Agreement expires on December 31, 2022. The board discussed the history of EMT training at the district and how this agreement will improve that. Motion carried, 3-0.

Motion: Equipment Purchases for New Apparatus.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the purchase of equipment for the new apparatus, as itemized on the attached listing for Fire Equipment, Technology, Striping, No Smoke, and Additional Miscellaneous Equipment. All purchases are less than the applicable bid threshold, and will be purchased using the current MRSC vendor list. Motion carried, 3-0.

Motion: Conditional Employment Offers to Three Firefighters.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chief Marris to make conditional offers of employment to Timothy Lee, Nicholas Ricci, and Liam Walsh, to be effective August 15, 2022. These conditional offers of employment are subject to each candidate's successful completion of a background check, medical and psychological tests, drug screen or test, and completion of fire academy. All appointees shall serve an 18-month probationary period. Seniority ranking will be based on the numerical position of each candidate on the entry level hiring list, as listed hereinabove. Motion carried, 3-0.

Executive Session: Chair Elwell announced a need for an executive session to review the performance of a public employee, pursuant to RCW 42.30.110(1)(g) and RCW 42.30.110(1) (i) to discuss potential litigation with legal counsel, who was present, when public knowledge regarding the discussion would be likely to result in an adverse legal or financial consequence to the district. Chief Marris said the Board would need 30 minutes in executive session. The Board convened into executive session at 5:25 p.m., but at 5:55 p.m. the Board announced an extension for an additional 30 minutes. The session ended at 6:25 p.m. and the board reconvened in open session at 6:26 p.m.

Good of the Order. None.

Adjournment. Pursuant to motion, the meeting was adjourned at 6:26 p.m.

Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice

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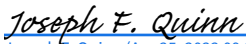
2. the Meeting Agenda
3. the Attendance Roster
4. apparatus purchase list
5. professional services agreement (CBT)
6. architect contract for Integrus

Minutes Approved: **April 19, 2022.**


Chris Elwell (Apr 20, 2022 21:02 PDT)

Chris Elwell
Chairman

Attest:


Joseph F. Quinn (Apr 25, 2022 09:28 PDT)

Joseph F. Quinn, District Secretary



Ted Sitterley
Commissioner


Rudy Peden (Apr 20, 2022 16:36 PDT)

Rudy Peden
Commissioner

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Minutes of the April 5, 2022 Board Meeting


Final Audit Report

2022-04-25


Created:	2022-04-20
By:	Trina Norsen (tnorsen@king2fd.org)
Status:	Signed
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-  Document created by Trina Norsen (tnorsen@king2fd.org)
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-  Document emailed to Chris Elwell (celwell@king2fd.org) for signature
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 Agreement completed.

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