

**MINUTES OF THE APRIL 6, 2021 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on April 6, 2021, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Sitterley, and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Ray Pettigrew, Captain Wayne Metz, Trina Norsen, and Acting District Secretary Eric Quinn. Others in attendance will be shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Agenda Approval. It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

Presentations/Announcements. (1) Presentations: None.

(2) Announcements: Final Reminder: April 15th is the deadline for Fire Commissioners to file Form F-1, the Personal Financial Affairs Statement, with the Public Disclosure Commission.

Correspondence. None.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's report as follows:

Facilities. N/A.

Equipment. Chief Marrs said there is a motion under the Consent Agenda to surplus some equipment.

Captain Wayne Metz gave an update from Logistics. The district is doing well with PPE. The District acquired approximately 12,000 N-95 masks. Chair Elwell asked how long that stock will last. Captain Metz indicated that the District has over 30,000 masks in stock and is expending about 300 masks per week. Consequently the District will have enough N-95 masks for at least two years. Captain Metz gave an update on the hiring process through National Testing Network, which is going well in terms of diversified backgrounds.

April 6, 2021

Personnel. Chief Marrs gave an update on the Assistant Chief selection process. Executive Session will be held later in the meeting to discuss final qualifications. There will be a motion at the end of the meeting.

Chief Marrs and Chief Pettigrew met with all five of the recruits at the Academy and they are doing outstanding. All of them are meeting or exceeding standards.

The top 30 candidates for the entry level firefighter position (for a 9/1 hire date) for the next round of hiring will be notified tomorrow. An academy will be held in September.

One individual has applied for the salary savings plan for June 30, 2021 retirement (Ziegler). Chair Elwell inquired as to whether there was a cutoff for individuals to apply for the salary savings plan. Chief Marrs indicated that was 90 days from the ratification of the labor agreement.

Events. The annual audit for 2019 is ongoing. Chief Marrs thanked Trina for all her hard work on this.

As for a Covid-19 update, Chief Marrs discussed vaccinations and case rate review. Covid is obviously a large component of what the District is doing operationally, on a day to day basis. The District has administered approximately 13,000 vaccine doses. The District will start administering the Johnson & Johnson vaccine today.

The District has been working with the city of Burien on vaccine administration. One aspect the city is concerned with is outreach and informing the public about vaccination. This is a challenge and the District is certainly in support of substantial outreach. Communicating with the Hispanic community is difficult. The District is equipped to administer about 100 vaccines per day.

The numbers are starting to come back up, which is concerning medical professionals. Chief Marrs did not mean to be alarmist, but there is a possibility that King County may go back to Phase 2. There were 149 new cases today. 3-4% of hospital beds are occupied by Covid patients. The goal is no more than ten percent, but the number is going up. The percentage of major cases has dropped drastically.

There was actually a Covid death at Valley Com.

The Commissioners will have a signing event at Station 28 to catch up on last year's documents that need signing. Chief Marrs discussed the lid lift schedule briefly.

April 6, 2021

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the minutes of the March 23 meeting, and the Declaration of Surplus for obsolete and/or damaged equipment not serviceable for current operations (list attached).

Unfinished Business. None.

Executive Session. Chief Marrs recommended that the Board adjourn into an executive session for a minimum of twenty (20) minutes. Pursuant to RCW 42.30.110(1)(g), the Board convened into an executive session at 5:30 p.m., after Chair Elwell announced the purpose of the session was to evaluate the qualifications of applicants for public employment and that the open session would resume at 5:50 p.m., which the Board did do.

New Business. 1. Motion: Assistant Chief Position

Commissioner Peden moved, and Commissioner Sitterley seconded, a motion to authorize Chief Marrs to negotiate an employment contract with Captain Wayne Metz for the position of Assistant Chief. The Board authorized Chief Marrs to update the job description and contract for Assistant Chief to submit for review by the board and approval at the April 20th meeting. Motion carried, 3-0.

Good of the Order. None.

Adjournment. Pursuant to motion, the meeting was adjourned at 5:55 p.m.

Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Surplus equipment list

Minutes Approved: April 20, 2021

SIGNATURE PENDING

Chris Elwell
Chairman

Attest:

April 6, 2021

SIGNATURE PENDING
Joseph F. Quinn, District Secretary

SIGNATURE PENDING
Ted Sitterley
Commissioner

SIGNATURE PENDING
Rudy Peden
Commissioner

April 6, 2021