

**MINUTES OF THE APRIL 20, 2021 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on April 20, 2021, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Sitterley, and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Ray Pettigrew, Captain Wayne Metz, Trina Norsen, and District Secretary Joseph Quinn. Others in attendance will be shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Agenda Approval. It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

Presentations/Announcements. (1) Presentations: Chief Pettigrew provided the call summary report. The year to date numbers are on track. However, there have been 160 fire calls “cancelled en route” which seems high. He is investigating that to determine cause. He reported on some significant fires and other calls. He said total Covid calls are up to 230 and in March there were 11. The crews show no infections at all despite these contacts.

(2) Announcements: None.

Correspondence. A letter is proposed to the King County Council from the Board. The King County Fire Chiefs and Commissioners are already on board with this letter, which is in support of a county resolution to ban fireworks in the unincorporated county areas. A lot of the cities already have bans. Commissioner Sitterley asked about digital signing or “e-signing” and Attorney Quinn said this is allowed by state law. He added that he can provide more information for the district to consider for implementing e-signatures on important documents, but the statute allows e-signing on virtually any document you so designate as not requiring a “wet signature”.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief’s report as follows:

Facilities. N/A.

April 20, 2021

Equipment. Chief Marrs asked Captain Metz to provide the Logistics report. Captain Metz said the district acquired 11,200 more N95 masks. He added that there are 30 candidates for the firefighter positions that are being interviewed starting on Monday and that the next round of interviews (for the 20 moving to the next round) are set for May 11-13, 2021. There will be a fire academy starting September 7, 2021. He also said polo shirts are being purchased and asked the board members to come in to the office for those. Captain Metz also thanked the Board for choosing him to be the Assistant Chief for Operations. Congratulations were in order.

Personnel. Chief Marrs said there is a motion under New Business regarding the AC position and that no Executive Session is needed.

Chief Marrs said the 5 recruits at the fire academy are doing well and are in contention for awards. Their scores are great, he said. Wayne Metz already reported about the next round of hiring.

One individual has applied for the salary savings plan for June 30, 2021 retirement (Ziegler). Chief Marrs said there may be one more applying before the deadline. Even with all of the new hiring, due to retirements and promotions, there will be some personnel shifting needed. A logistics person will be needed, for example.

Events. Regarding funding, and particularly the aid car for the North Highline area, Chief Marrs has been talking to Commissioner Hiatt of North Highline's board and to the union about funding for that aid car. Progress is being made and options explored to make that happen.

Chief Marrs said the annual audit (for 2019!) is still not done. There are no large problems being identified but there is some frustration with the length of time it is taking.

As reported in the media, Chief Marrs noted that the Johnson & Johnson (one dose) vaccine has been put on hold. Our team has therefore been using Moderna, which of course takes longer as two vaccinations are required. He said we will be doing this for about 4-5 weeks longer.

As for a Covid-19 update, Chief Marrs discussed vaccinations and case rate review.

The Commissioners will have a signing event at Station 28 to catch up on last year's documents that need signing. Trina Norsen said the documents are all ready now for signing, including the lid lift resolution and the explanatory statement.

Chief Marrs said there is a motion under New Business to approve the lid lift resolution. Most of the items are due to the county by May 14, such as the pro and con committees, if any.

April 20, 2021

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the minutes of the April 6th meeting, and Voucher Approval for April as follows: Expense Fund: Voucher No. 210401001 through Voucher No. 210401091 in the amount of \$1,425,986.67, due for payment by April 30, 2021.

Unfinished Business. None.

Executive Session. None.

New Business. 1. Motion: Offer of Employment-Assistant Chief Position

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chief Marrs to make an offer of employment to the position of Assistant Chief to Captain Wayne Metz, and to accept the Job Description as presented, and to execute the Employment Agreement (including a change to 10 hours monthly sick leave accrual, as opposed to 5 hours) as presented. The effective date shall be May 1, 2021, with a probationary period of six months. Motion carried, 3-0.

2. Motion: Lid Lift Resolution

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve Resolution No. 2021-02 providing for the submission to the qualified electors of the District at an election to be held therein on August 3, 2021, of a proposition which would re-authorize the fire department levy rate of \$1.50 per \$1000 of assessed valuation for a one-year period, and then would allow specific increases for each of five (5) consecutive successive years, in property taxes collected by the Fire District applicable to all taxable property located in the District in excess of the limitations imposed by Chapter 84.55 of the Revised Code of Washington and providing that the levy dollar amount in the sixth year (2027) shall serve as the basis for computing any limitations on future years' levies. It was mentioned that the limit factor would be set at 6%. Motion carried, 3-0.

Good of the Order. Chairman Elwell mentioned that, at the recent Executive Board Meeting of WFCA, a new policy was announced: The federal government will pay premiums for six months of COBRA benefits for all terminated employees during the pandemic.

Adjournment. Pursuant to motion, the meeting was adjourned at 5:33 p.m.

Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda

April 20, 2021

3. the Attendance Roster
4. call summary report
5. job description
6. AC employment contract
7. Lid lift resolution
8. Explanatory statement

Minutes Approved: **May 4, 2021**

SIGNATURE PENDING
Chris Elwell
Chairman

Attest:

SIGNATURE PENDING
Joseph F. Quinn, District Secretary

SIGNATURE PENDING
Ted Sitterley
Commissioner

SIGNATURE PENDING
Rudy Peden
Commissioner

April 20, 2021