

**MINUTES OF THE MAY 5, 2020 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on May 5, 2020, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Sitterley and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Pettigrew, Trina Norsen, and Acting District Secretary Eric Quinn. Others in attendance, if any, are as shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Agenda Approval. It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

Presentations/Announcements. (1) Presentations: Chief Marrs indicated that 911 calls are down by about 151 year-to-date. He distributed call summaries. There is concern that many people are not calling 911 due to worry about being transported to the hospital and then contracting Covid-19.

(2) Announcements:

- June 5 & 6 – Chelan (This has been cancelled, but room reservations have been carried over to 2021.)

Correspondence. None.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. N/A.

Equipment. Chief Marrs said the district will need to purchase new computers to facilitate planning, especially now with the present reliance on technology to conduct business. There is a motion under New Business for this purchase.

Personnel. Chief Marrs said although the district has one firefighter who has rescinded his early retirement, the district may be somewhat short staffed and therefore

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he welcomes the hiring of three new recruits from the September academy. Chief Marris thanked Chief Pettigrew, Captain Wayne Metz, Trina Norsen, Shauna, and the entire administration staff, as well as the crews, for their unbelievable focus during this chaotic event. He said, "King County Fire District 2 has amazing employees."

Events. Chief Marris updated the board on Covid-19 responses as follows. He surmised that cases in Burien are higher than reported but the data is not reliable. No data is available for the unincorporated area. Julie Hiatt continues to sew gowns for the district, and Chief Marris thanked her for that. He thanked Commissioner Peden for locating some Tyvek material.

Chief Marris discussed whether the district should stockpile PPE for future use. He suggested a supply to last three to six months. The pandemic has impacted our supply of PPE, which initially was adequate. Commissioner Sitterley suggested three months, but maintaining a rolling stock. Six months might be better, he said. Chief Marris said masks now cost on average \$3.75, whereas before the pandemic they were averaging about \$1.25 each. The district is seeking reimbursement for mask expenses from the federal government. Commissioner Peden asked if there were agreements in place with other departments in case the district runs low on PPE. Chief Marris said various districts are working together on such agreements. The district has an understanding of the "burn rate" of its PPE so Chief Marris said he is comfortable with the supply of PPE.

Chief Pettigrew and Chief Marris visited Shoreline Fire to look at their H2O2 machines. Shoreline has good decontamination procedures. They use a 7.5% peroxide concentration that is much more economical than other concentrations being used by other departments for decontamination of masks.

Chief Marris presented the LOA (letter of agreement) between the district and the union for the Board's consideration. This addresses certain testing and other safety measures relative to the Covid-19 response. It was provided for information only at this time and no board action is requested. He believes the parties are very close to agreement on the LOA as he has incorporated in this draft many of the union's suggestions.

With regard to cash flow, although first half tax collection has been deferred for some taxpayers somewhat, Chief Marris is comfortable with the district's financial position.

Chief Marris told the Board that the district would be working on a business associate agreement with various agencies to share health care information. The district will also be working with the City of Burien to get the city's symptomatic employees through the district's testing pipeline to ensure city employees are safe to return to work.

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Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the minutes of the regular meeting of April 21, 2020, and the Declaration of Surplus for obsolete and/or damaged equipment not serviceable for current operations. Surplus items include hoses and bunker gear (see attached list).

Unfinished Business. None.

New Business. 1. Motion: Permanent Assignment to Firefighter Position.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to assign Firefighter Seth Richmond to a permanent firefighter position, upon his successful completion of the one-year probationary period, effective May 1, 2020. Motion carried, 3-0.

2. Motion: Purchase of Computer Equipment.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chief Marrs to purchase ten (10) replacement computers for aging and obsolete models, and one (1) 49" TV/monitor for the Fire Marshal's office to use with building plans. This purchase is to be made under the Washington State Bid contract, for a purchase price not to exceed \$13,000 plus sales tax. Motion carried, 3-0.

Executive Session. Pursuant to RCW 42.30.140 the board adjourned into a closed or executive session to discuss the strategy or position to be taken by the governing body in the course of collective bargaining, or grievance or mediation proceedings, or in reviewing proposals made in negotiations or proceedings that are progressing. Chair Elwell estimated that the session would last about 40 minutes; counsel Dave Luxenberg participated in the executive session. The executive session commenced at 5:43 p.m. and at 6:23 p.m. Chair Elwell announced an extension for 15 minutes and then at 6:38 p.m. the session was extended for 10 more minutes. The board reconvened in open session at 6:48 p.m.

Good of the Order. None.

Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 6: 50 p.m. the meeting was adjourned.

Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. call summary report (Jan-April 2020 and 2019)
5. list of surplus property
6. LOA with union local re: Covid-19
7. Quotation for computer equipment

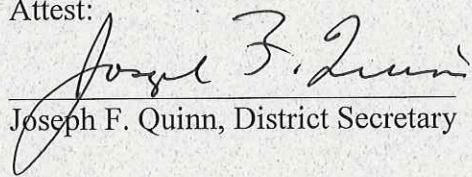
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Minutes Approved: May 19, 2020.

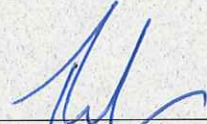


Chris Etwell
Chairman

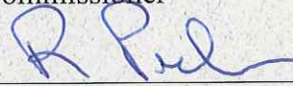
Attest:



Joseph F. Quinn, District Secretary



Ted Sitterley
Commissioner



Rudy Peden
Commissioner

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