

**MINUTES OF THE MAY 24, 2022 SPECIAL MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT  
NO. 2**

A special meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on May 24, 2022, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Sitterley, and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Ray Desmarais, Assistant Chief Wayne Metz, Trina Norsen, and Acting District Secretary Eric Quinn. Others in attendance will be shown on the Attendance Roster.

**Call to Order.** The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

**Agenda Approval.** It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

**Presentations/Announcements.** (1) Presentations: AC Metz presented the Call Summary Reports. Volume is up compared to last year at this time. There were three vehicular accidents that required ALS. There was one self-inflicted stabbing and one self-inflicted shooting.

(2) Announcements:

- May 19, 2022: Happy Birthday to Commissioner Elwell!
- June 2-June 5: WFCAs Saturday Seminar in Chelan (Commissioner Elwell and Chief Desmarais will attend)

**Correspondence.** None.

**Public Comment.** None.

**Local 1461 Comment.** President Matt Ready discussed the email that was sent out to commissioners regarding the grievance process.

**Administration Reports.** Chief Marrs delivered the Chief's report as follows:

**Operations Report:** AC Metz updated the board on operations. On May 2<sup>nd</sup> and 3<sup>rd</sup>, the District assisted in the Captain's test for Tukwila Fire. Some recruits are in the process of undergoing training. On May 11, there was a formal promotion of Ray Desmarais to AC/Fire Marshal. AC Metz discussed other recent promotions and recognitions. Some firefighters will be undergoing Red Card (wildland fire) training. The District is proceeding to bring on three volunteers. There are also five District firefighters that have volunteered to assist other agencies with color guard duties.

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AC Desmarais provided the following update from Fire Protection: There is not a lot going on right now, but he mentioned the commercial fire that AC Metz already discussed. This is under investigation. He noted that July 4<sup>th</sup> is coming up, so the District is getting prepared for that.

**Facilities.** Chief Marrs discussed the necessary tenant improvements at Station 19. We need to give direction to the architect as to whether the District wants a “hard bid” or instead to keep the costs under \$350,000 so the small works roster can be used. The architect seems to favor the competitive bidding option. Chief Marrs discussed the risks of waiting as prices are increasing. He discussed the financial resource that the District has presently. He believes that it may take three months prior to commencing work if the bid process is used due to time to draw up specifications. The District has approximately \$5 million in reserves.

Commissioner Sitterley asked if hazardous materials abatement has been considered. Chief Marrs discussed the cost implications of that. Commissioner Sitterley asked how much the architect would charge for drafting the bid documents. Chief Marrs indicated that would cost a few thousand dollars, but the biggest unknown was the cost of hazardous materials abatement. Chair Elwell briefly discussed whether and when prevailing wages might be set to increase.

Chief Marrs said these tenant improvements are a temporary solution and that eventually substantial station upgrades will be needed. Commissioner Sitterley said the District needs to move forward on the essential design elements. Chief Marrs said the bills for this project would likely fall in next year’s budget and not in 2022. Chair Elwell said we need to have a much more extensive discussion about future construction plans, but for now we need to make these modifications to support the workforce. Commissioner Sitterley asked about the sequencing of the work and Chief Marrs elaborated about that. Commissioner Sitterley said we should move forward with drafting bid documents so we can go out to bid sooner rather than later. The other board members concurred. Chief Marrs said he would meet shortly with the architect.

**Equipment.** The two Colorado staff vehicles have arrived and are being outfitted.

**Personnel.** The Board response to the union grievance is due 42 days from the union’s letter dated May 18<sup>th</sup>, which would make the deadline June 29<sup>th</sup>, Chief Marrs said. He will keep the Board apprised.

**Events.** In-person meetings are required starting on June 1, 2022, unless the agency make a determination that the Board cannot hold such meetings with reasonable safety, in which case the Board meetings may continue to be held remotely. Chair Elwell said he likes the remote option, but we need to start moving back to in-person meetings at

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some point. The Board members currently believe that Board meetings cannot be held with reasonable safety so June meetings will be held remotely. The State of Emergency is still in effect. Until otherwise announced, Board meetings will continue to be held remotely. Chief Marrs briefly discussed the hosting of remote meetings.

The Covid-19 update shows that numbers are rising again. Chief Marrs said there are over 400 cases per day per 100,000 population in King County. The new variant is showing “long slow growth.” Hospitalizations are up by about 48%. Those who are vaccinated and boosted are suffering less severe symptoms. Dr. Rea is not aware of any forthcoming changes with respect to the State vaccine mandate for health care providers. District staff continue to test prior to each shift.

The 2021 Annual Report will be filed by the May 30 deadline. Trina is almost finished and then Chief Marrs needs to review it before filing.

The next Board meeting is June 7<sup>th</sup>.

**Consent Agenda.** The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the minutes of the May 3 regular meeting, and Voucher Approval for May 2022: Expense Fund: Voucher No. 220501001 through 220501085 in the amount of \$1,739,677.92, due for payment May 31, 2022.

**Unfinished Business.** None.

**Executive Session.** None.

**New Business.** None.

**Good of the Order.** None.

**Adjournment.** Pursuant to motion, the meeting was adjourned at 5:55 p.m.

**Attachments.** Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Call Summary Reports
5. Memo on in-person meetings
6. Model Resolution

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Minutes Approved: **June 7, 2022**

Attest:

Joseph F. Quinn

Joseph F. Quinn (Jun 8, 2022 16:34 PDT)

Joseph F. Quinn, District Secretary



Chris Elwell (Jun 11, 2022 15:03 PDT)

Chris Elwell  
Chairman



Ted Sitterley  
Commissioner

Rudy Peden

Rudy Peden (Jun 10, 2022 17:57 PDT)

Rudy Peden  
Commissioner

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# Minutes of the 5/24/2022 Board Meeting

Final Audit Report

2022-06-11

Created:	2022-06-08
By:	Trina Norsen (tnorsen@king2fd.org)
Status:	Signed
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