

**MINUTES OF THE JULY 23, 2019 SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A special meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on July 23, 2019, commencing at 5:00 p.m., pursuant to proper notice, as the regular meeting of July 16th was cancelled. District officials in attendance were: Commissioners Elwell, Sitterley and Peden. Also attending: Chief Mike Marris and Assistant Chief Ray Pettigrew and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Presentations/Announcements. (1) Presentations: Chief Marris explained the new year-to-date call summary report. The Chiefs are still working on the software to produce a good monthly report but this is getting closer to the old RMS reports that BC Blaylock used to produce.

(2) Announcements:

- July 23 – Commissioner Peden’s Birthday
- July 25 – King County Volunteer Academy Graduation, 6:00 p.m. at River of Life Fellowship, Kent. Burien Fire has 3-4 graduates expected.
- August 2 – Municipal Roundtable by Quinn & Quinn, P.S. from 9:00 a.m. to 11:00 a.m. at West Pierce Fire Station 31 in University Place.. Topic: Protected Health Information and HIPAA violations
- August 6 – National Night Out

Correspondence. None.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marris delivered the Chief’s Report as follows:

Facilities. Chief Marris mentioned that there is a motion under New Business on the agenda, for the landscape cleanup in the amount of \$8,460 plus tax. Although this is below the current bid threshold for such work, it is more than his delegated \$5,000 limit.

Equipment. Chief Marris said they have started the process of transferring all equipment from North Highline Fire District to King County Fire District 2, such as the vehicle titles. There will be no sales tax due or paid due to the recent legislation.

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The Chief discussed the need to replace the knit hoods with Nomex hoods that fit under the firefighters' helmets. Many districts are doing this. He said the new particulate hoods reduce the risk of cancer as it has been learned that the fire-related toxins enter the body through the skin, so this protects the skin of the neck and face. The plan is to have one particulate hood for each firefighter and to use the old ones as a backup. Each firefighter at KCFD2 has two complete ensembles.

Personnel. Chief Marrs said the Captain's test is scheduled for September 16-18. We have 22 candidates, which is the most ever.

Chief Marrs handed out the job description for the Chief position and said he would have it sent to Attorney Quinn electronically for review.

Events. Chief Marrs said he and the attorney met with Assistant Attorney General for the DRS and explained the 50-30-20 split as to contributions. There are 13 retirees whose contributions are in dispute. He does not think a settlement is imminent, as DRS was not present at the meeting. He said there was a four-hour deposition of the primary auditor and it went very well for us. A summary judgment date is coming up in August.

The Chief updated the Board on the King County Medic One levy. He is meeting with the King County EMS Director; support for this in the November election appears good.

The Chief handed out a B-Town Blog article with photos of the recent house fire in the Three Tree Point neighborhood, and he discussed the call.

The Chief mentioned the KOMO news article on the fatal house fire on July 4th, caused by fireworks apparently. He cited the excellent work of Steve Ott, Ray Desmarais, and Kody Henderson. It was a rare opportunity to use the Vent-Enter-Search methodology in a fire-related rescue attempt. These three firefighters did exemplary work and should be recognized for their excellent work. The Board discussed a fireworks ban in unincorporated King County or perhaps just the urbanizing portion thereof.

The Chief handed out the South King County Training Consortium annual report for 2018.

The Chief recapped the department's involvement in the Jubilee Days and the Awesome Kids Day held last weekend.

The Board discussed possible dates for a retreat to discuss future district strategic planning. They arrived at September 27th, probably to be held at the Community Center for half a day. The Board and Chief listed various potential retreat topics to place on the agenda, including but not limited to: Engine and truck replacement, station updates,

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grant money, staffing, SAFER grants, Aid 18, administrative staff, and health care. A long range plan needs to be drafted.

The Chief said the first meeting of the Patch Committee will be July 31st.

The Chief reported on a PSERN meeting held here at Station 28 where all groups of stakeholders were represented. Repeaters in buildings were discussed. Most are not compatible with the PSERN system. These in-building repeaters are a firefighter safety feature. The policy is unclear at this time, as to whether those repeaters will be shut off or that possibly it may be prudent to run both the new and the old systems simultaneously for some time, due to potential liability for just shutting them off. County-wide there are more than 600 of these repeaters in buildings.

The Chief reported on WFCA health care program changes and said there will be no premium increase.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the meeting minutes of July 9, 2019 and Voucher approval for July as follows: Expense Fund: *No. E19-530 through No. E19-616* in the amount of \$1,237,527.61 due for payment July 31, 2019.

Executive Session. None.

Unfinished Business. None.

New Business. **Motion: Landscape Cleanup/Pressure Washing Work Order for Station 28.**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the estimate and agreement for a one-time summer cleanup and pressure washing at Station 28, to include tree trimming, cut back and shape shrubs, weed the beds, cut back plants in courtyard, clean up upper wall around retention pond, pressure wash yellow curbing/lettering and moss, and disposal of all debris, as presented by Signature Landscape Services, LLLP, for a fee not to exceed \$8,460.00 plus Washington State Sales Tax. Motion carried, 3-0.

Good of the Order. All in attendance wished Commissioner Peden a Happy Birthday.

Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 6:30 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

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Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. new report on calls
5. Fire Chief Job Description
6. B-Town blog on Three Tree Point Fire
7. KOMO news article on fatal fire on July 4th
8. WFCA Health Care Program notice
9. Annual Report of Consortium for 2018
10. Signature Landscaping quotation


Minutes Approved: August 6, 2019.




Chris Elwell
Chairman

Attest: 

Joseph F. Quinn, District Secretary



Ted Sitterley
Commissioner



Rudy Peden
Commissioner