

**MINUTES OF THE AUGUST 20, 2019 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on August 20, 2019, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell and Sitterley. Commissioner Peden was absent but his absence was excused by unanimous motion of the two commissioners present. Also attending: Chief Mike Marrs and Acting District Secretary Eric Quinn. Others in attendance are as shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Presentations/Announcements. (1) Presentations: Chief Marrs said there are 22 employees taking the Captains test. He also asked Commissioners to add any matters they desire to discuss to the Retreat agenda.

(2) Announcements:

- August 22 – Dinner for new hires and families, Station 28 at 5:00 p.m.
- Sept 7 – Kids’ Day at Station 28 (10 a.m.-3 p.m.)
- Sept 16-18 – Captains Test
- Sept 16-17 – NAEFO Annual Conference in Las Vegas
- Sept 27 – Board of Commissioners Retreat
- Oct 24-26 – WFOA Annual Conference at Tulalip Resort

Correspondence. Chief Marrs received a nice thank you from one of the Block Watch people as result of National Night Out, thanking the Engine 29 firefighters: Ian Watkins, Jason Gay, and Jeremy Trivelas. Chief Marrs discussed the history of National Night Out.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief’s Report as follows:

Facilities. N/A

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Equipment. Chief Marrs said there would be a motion under New Business to approve purchase of a new computer server and a forcible entry prop. The District needs a faster server to accommodate increased needs post-consolidation with North Highline Fire. Chair Elwell read a news article regarding about 20 local governments in Texas hit with ransomware attacks. This is a huge problem that the district is trying to prevent.

The forcible entry prop is needed for fire ground training; Chief Marrs recommended that the board approve this purchase. He is very impressed with the components of the new prop and how it will improve the skills of district firefighters. He said the district has funds in the Construction Fund that can be moved for purchasing it.

Personnel. Chief Marrs discussed review of the Chief's job description. Attorney Joe Quinn submitted comments on the job description; no other comments were received. The Board tabled discussion until they had a chance for review.

Captain Joe Kupferling has returned from the Williams Flat Fire. He had a great experience and worked with a variety of hotshot crews. He learned a lot. He discussed it with Chief Marrs for about four hours. Captain Kupferling said his team could be called out for hurricanes. He is a member of an all-hazards team. Chief Marrs said the district should consider how it might interface with other such teams in the event of long term disasters such as a Mount Rainier lahar, airplane crash or the like. Chief Marrs gave kudos to Joe Kupferling.

Events. Chief Marrs said the summary judgment motion in the DRS appeal is proceeding. He is not predicting the motion will be successful, but we should know in about a month.

Chief Marrs discussed the fire sprinkler save at the Maverick Building. It was a kitchen fire. The cabinets and microwave were aflame. The sprinkler head worked and extinguished the fire. If this had occurred in an unsprinklered unit there could have been many severely damaged properties.

Chief Marrs said there is a motion under New Business to purchase radio hardware. The district is going back to determine how much unspent BLS Core Service Funds are available from King County; he believes it may be between \$43,000 and \$46,000.

Consent Agenda. The Consent Agenda, all of which was approved 2-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Elwell, consisted of the Chief's Report and the Voucher Approval for August 2019 as follows: **Expense Fund:** *No. E19-617 through No. E19-714* in the amount of \$1,242,886.85 due for payment August 30, 2019.

Executive Session. None.

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Unfinished Business. None.

New Business. 1. Motion: Purchase of Forcible Entry Prop.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to purchase one Conventional Forcible Entry Prop from Brass Eagle Fabrication and Tool for a total cost including shipping, deliver, setup and tax of not more than \$7,750.00. Motion carried, 2-0.

2. Motion: Purchase of Replacement Server.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to authorize Chief Marrs to purchase one Dell Server to replace two existing servers at Station 28 that are aging out. The server purchase also includes Server Software Licensing for Windows 2019 Datacenter for a total cost, including tax, of not more than \$9,850.20. Motion carried, 2-0.

3. Motion: Purchase Radio Hardware.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to authorize Chief Marrs to purchase radio hardware, to include radio mic's, wire harnesses, and custom molded ear pieces for 65 units for a total cost not to exceed \$16,000 including tax, and to be reimbursed by BLS Core Services Funds. Motion carried, 2-0.

Good of the Order. Commissioner Sitterley said he liked the image of the Burien firefighters in the Burien newspaper. Chair Elwell said the King County Fire Commissioners would be returning to Station 28 soon. Chief Marrs said that CPA Hawthorne and Associates have been given six months' worth of data to evaluate processing of bills. When we consider next year's budget, we will have to consider different categories of expenses drawn from this information and input received from the CPAs, for purposes of future billings.

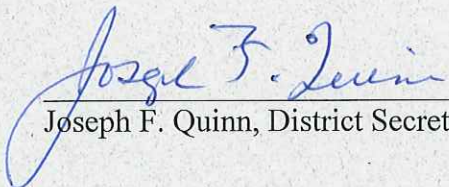
Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 2-0. At 5:47 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

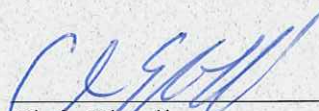
Attachments. Attached to these Minutes are copies of:


1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Memo and Quote re: Forcible Entry Prop
5. Photo and email re: National Night Out

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Minutes Approved: Sept 3, 2019.


Joseph F. Quinn, District Secretary


Chris Elwell
Chairman Attest:


Ted Sitterley
Commissioner


Rudy Peden
Commissioner

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