

**MINUTES OF THE AUGUST 23, 2022 SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A special meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on August 23, 2022, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting were: Commissioners Elwell, Sitterley and Peden. Also attending virtually were: Chief Mike Marrs, Assistant Chief Ray Desmarais, Assistant Chief Wayne Metz, Trina Norsen, and Acting District Secretary Eric Quinn. Others in attendance will be shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Agenda Approval. It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

Presentations/Announcements. (1) Presentations: AC Metz presented the call summary reports, including station reports. He said call volume is up by 190 calls since last year.

(2) Announcements: October 26-29, 2022 – WFCFA 2022 Annual Conference and Snure Laws Update at the Davenport Hotel in Spokane (Commissioners Elwell and Peden to attend).

Correspondence. We received a thank you letter from Abbe Rolnick and a letter requesting Communications Degree be added to Education Pay incentive. Also, WFCFA gave notice of a 2023 premium increase.

Public Comment. None.

Local 1461 Comment. President Matt Ready of Local 1461 said he sent a grievance letter to the commissioners 21 days ago at Step 3 of the grievance process. Ian Watkins, the local's treasurer, spoke to the board about two separate grievances. One relates to a request for time off, that was denied. The other relates to bidding for vacation. Ian listed applicable provisions of the CBA and asked the board to grant these two grievances. The board thanked Ian for his comments.

Administration Reports. Chief Marrs delivered the Chief's report as follows:

AC Metz gave the operational report and highlighted a few operational items. In August, there has been training on ladders and de-escalation. Today, the new ballistic vests went on the rigs. If a scene isn't safe, of course, district employees will stage until

August 23, 2022

law enforcement indicates the scene is safe. AC Metz said the first new engine from Pierce will arrive tomorrow. Soon there will be a BC promotional test. AC Metz discussed job postings on National Testing Network and when those would be taken down. He discussed academy graduation dates and the times for submitting conditional offers of employment.

Commissioner Peden asked if the ballistic vests included knife/edge protection. AC Metz indicated that they do not but they are NFPA-compliant. Commissioner Peden also asked if the BC test will have a uniform scoring system and AC Metz answered in the affirmative. Commissioner Peden asked Chief Marris about the grievance process; Chief Marris said he is willing to sit down with each commissioner to discuss the grievances, and then the Board can make a decision at a future meeting.

AC Desmarais reported on Fire Prevention. The district is using a new third-party tracking program to determine compliance with applicable codes. He discussed some house fires that resulted in losses. One fire was a marijuana grow operation. King County investigated that fire and found a lot of substandard wiring.

Facilities. We are still working on arrival dates for apparatus. A day will be chosen to celebrate the arrival.

Equipment. N/A.

Personnel. Chief Marris discussed the replacement of Shauna Sheppard, the former North Highline District Secretary and Public Educator. A NHFD board meeting was held last night. Due to turnover, there is a need to re-examine administrative staffing. The above position was a combination of unrelated duties. Chief Marris would like the board to consider hiring one more administrative person. Last night, Christina Parker was appointed as District Secretary of NHFD, but there is a need to provide for the other, unrelated duties of the former position. The Chief intends to bring the board a proposal to hire one more staff member. Chair Elwell noted that there is going to be a lot of change in administration in the next few years. He suggested the district take a holistic approach to administrative functions and how we want them performed, from a staffing perspective. Chief Marris concurred, and stated that this vacancy should be seen as an opportunity and that we will be reviewing all of our administrative functions and personnel. Trina Norsen added that the HR functions of the District have increased significantly with the consolidation with North Highline, and also noted that there have been over 40 L&I (workers compensation) claims filed this year, which creates a lot of administrative work. She mentioned that responsibilities could be divided between HR duties and Finance duties to create a more even distribution of administrative functions. Chair Elwell said he would not oppose bringing in a third party to evaluate the administrative needs of the district.

August 23, 2022

Chief Marrs updated the board on the CARES car. The City of Burien is willing to fund the position but does not want to be the employer. If the *district* hired someone to perform that work (a mental health position) the district could act as the employer and get reimbursed by the city for the full costs of wages and benefits. Chief Marrs asked if the board would consider such an arrangement. Commissioner Sitterley asked if Chief Marrs had asked the insurance company about this and the answer was “not yet.” Chair Elwell asked what would happen if the City did not have funding in the future. Chief Marrs shares that concern, he said. Chair Elwell said a term-limited position might be feasible.

Events. Chief Marrs provided the Covid-19 update. Dr. Rea is encouraging people to get booster shots.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the minutes of the July 19th regular meeting, and Voucher Approval for August as follows: **Expense Fund.** Voucher No. 220801001 through Voucher No. 220801087 in the amount of \$1,544,806.47 due for payment August 31, 2022.

Unfinished Business. None.

New Business. 1. Motion: Vehicle Surplus.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve Resolution No. 2022-05 declaring surplus the 2001 H&W Gladiator/Spartan Pumper (E428) to be disposed of as Chief Marrs deems appropriate. Motion carried, 3-0.

2. Motion: Vehicle Surplus.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve Resolution No. 2022-06 declaring surplus the 2001 H&W Gladiator/Spartan Pumper (E429) to be disposed of as Chief Marrs deems appropriate. Motion carried, 3-0.

3. Motion: Request to Approve Bachelor's Degree in Communications for Additional 1% Education Premium.

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the addition of a four-year Bachelor's Degree in Communications to the Education Pay policy as outlined in the 2021-2024 CBA for the additional 1% wage increase, effective September 1, 2022. Motion carried, 3-0.

Executive Session. None.

Good of the Order. None.

August 23, 2022

Adjournment. Pursuant to motion, the meeting was adjourned at 5:55 p.m.

Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Call summary reports
5. Station reports
6. Letter requesting change to Education Pay policy
7. Thank you letter.
8. Correspondence from WFCA re health plan
9. Resolution 2022-05
10. Resolution 2022-06

Minutes Approved: September 6, 2022


Chris Elwell (Sep 8, 2022 07:16 PDT)

Chris Elwell
Chairman

Attest:


Joseph F. Quinn (Sep 7, 2022 08:57 PDT)

Joseph F. Quinn, District Secretary



Ted Sitterley
Commissioner



Rudy Peden (Sep 8, 2022 08:22 PDT)

Rudy Peden
Commissioner

August 23, 2022

08.23.2022 KCFD2 Minutes

Final Audit Report

2022-09-08

Created:	2022-09-07
By:	Trina Norsen (tnorsen@king2fd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAARmmp7GB9vl1frnmWmdMDWdMCRIPeiPoX

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-  Document emailed to chriselwell@comcast.net for signature
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