



KING COUNTY FIRE PROTECTION DISTRICT NO. 2 SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

MEETING AGENDA FOR AUGUST 24, 2021

DUE TO THE CURRENT RESTRICTIONS ON OPEN PUBLIC MEETINGS, INDIVIDUALS PARTICIPATING IN THE MEETING ARE ATTENDING REMOTELY

CALL TO ORDER Commissioner Elwell

FLAG SALUTE Commissioner Elwell

AGENDA APPROVAL – Move to approve the agenda as submitted

PRESENTATIONS/ANNOUNCEMENTS

Presentations

- Call Summary Reports

Announcements

- **Aug 25, 2021** – Job posting for entry-level firefighter position closes
- **HAPPY BIRTHDAY on SEPTEMBER 6TH to COMMISSIONER SITERLEY!**
- **Oct 21 – 23, 2021** – WFCFA 2021 Annual Conference at The Tulalip Resort

PUBLIC COMMENTS

- See *Attendance Sheet* for Public Comment

CORRESPONDENCE

- WFCFA Notice regarding 2022 Medical Premium Rates

I.A.F.F. LOCAL 1461 COMMENT

ADMINISTRATION REPORTS

Chief's Report: Report attached and approved with the Consent Agenda.

CONSENT AGENDA APPROVAL

Consent Agenda items are considered routine. Any Board member may remove any item from the Consent Agenda for separate discussion and action.

Motion: Move to approve consent agenda items as follows:

- **Chief's Report**
- **Meeting Minutes:** Minutes of the August 3, 2021 Regular Board Meeting
- **Approve Declaration of Surplus** for obsolete and/or damaged equipment not serviceable for current operations (list attached).
- **Voucher Approval for August 2021:**
Expense Fund: Voucher No. 210801001 through 210801086 in the amount of \$1,466,055.81 and due for payment by August 31, 2021.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Motion: Memorandum of Understanding Regarding Probationary/Trainee Firefighter

Move to approve and authorize Chief Marrs to sign the Memorandum of Understanding between King County Fire District No. 2 and IAFF Local 1461 regarding CBA Section 10.2.20 – Probationary/Trainee Firefighter.

2. Motion: Permanent Assignment to Captain – David Jason

Move to authorize Chief Marrs to promote David Jason to a permanent Shift Captain position. The start date for the position is September 1, 2021 with a probation period of six months. Promotion is from the 2019-2021 Captain Promotional List.

3. Motion: Employment Contract Renewal – Erin Halter

Move to approve the Employment Contract renewal for Erin Halter for the position of Office Administrator/Receptionist as submitted. Contract to be effective for the period January 1, 2021 through December 31, 2023. In recognition of the increased workload resulting from the contractual agreement with North Highline Fire District, move to approve a merit increase of 6% of base pay.

4. Motion: Employment Contract Renewal – Christina Parker

Move to approve the Employment Contract renewal for Christina Parker for the position of Accounting Specialist as submitted. Contract to be effective for the period January 1, 2021 through December 31, 2023. In recognition of the increased workload resulting from the contractual agreement with North Highline Fire District, move to approve a merit increase of 6% of base pay.

5. Motion: Employment Contract Renewal – Shauna Sheppard

Move to approve the Employment Contract renewal for Shauna Sheppard for the position of Public Educator/PIO and NHFD-District Secretary as submitted. Contract to be effective for the period January 1, 2021 through December 31, 2023. In recognition of the increased workload resulting from the contractual agreement with North Highline Fire District, move to approve a merit increase of 6% of base pay.

6. Motion: Employment Contract Renewal – Trina Norsen

Move to approve the Employment Contract renewal for Trina Norsen for the position of Finance & HR Manager as submitted. Contract to be effective for the period January 1, 2021 through December 31, 2023. In recognition of the increased workload resulting from the contractual agreement with North Highline Fire District, move to approve a merit increase of 6% of base pay.

EXECUTIVE SESSION

As permitted under RCW 42.30.110 and RCW 42.30.140, the Board may adjourn into Executive or Closed Session to discuss specific matters which are outside the scope of the Open Public Meetings Act. The purpose and length of time needed for the Session is to be announced for the record.

Adjourn to Executive Session to discuss the following matter, which is outside the scope of the Open Public Meetings Act:

- To discuss contract negotiations per RCW 42.30.140(4)(a)

GOOD OF THE ORDER

ADJOURNMENT