

**MINUTES OF THE OCTOBER 5, 2021 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on October 5, 2021, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting, were: Commissioners Elwell and Sitterley. Commissioner Peden was excused pursuant to motion. Also attending virtually were: Assistant Chief Ray Pettigrew, Assistant Chief Wayne Metz, Trina Norsen, and Acting District Secretary Eric Quinn. Others in attendance will be shown on the Attendance Roster.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Agenda Approval. It was moved, seconded and carried 2-0 to approve the agenda as submitted immediately prior to the meeting.

Presentations/Announcements. (1) Presentations: None.

(2) Announcements:

Oct 20-23, 2021: WFCA 2021 Annual Conference and Snure Laws update at the Tulalip Resort (Commissioners Elwell and Peden and District Secretary Quinn to attend)

Public Comment. None.

Correspondence. Letter from Firefighter Andrew Langbehn requesting approval of B.A. degree for full 2% Educational Incentive Pay. AC Metz discussed this letter; there is a motion under New Business below.

Local 1461 Comment. President Matt Ready said an employee of the District was severely injured in an off-duty incident recently with several broken bones. President Ready will keep the board informed.

Administration Reports. AC Metz delivered the Chief's report as follows:

Facilities. N/A.

Equipment. Chief Metz said there is a motion under New Business to surplus unserviceable hose. There is also a motion to purchase office furniture not to exceed \$14,500, for the public educator and logistics office.

Personnel. Chief Metz said four individuals have applied for the 2022 Salary Savings Program, but there are only three spots available.

October 5, 2021

There is a motion under New Business to approve the 2021 Captain Promotional List. The final testing occurred on September 28 and 29.

There is a motion under New Business to make a conditional offer of employment to six firefighter recruits. AC Metz spoke very highly of them all.

There is a motion under New Business to approve proxy authority for the 2021 WFLA Annual Conference. Chair Elwell will serve as a proxy for Commissioner Sitterley.

AC Metz discussed the injured firefighter that President Ready discussed earlier. The firefighter fell off of a small motorcycle and broke several bones. He will have a long road to full recovery. He is currently being treated in Eastern Washington but will return home soon.

Events. As a COVID-19 update, Chief Metz said six employees either remain unvaccinated or have not provided proof yet of vaccinated status, as required under Proclamation 21-14. Chief Metz needs to check on the vaccination records of four individuals, as he is fairly certain they are either fully vaccinated or in process of getting vaccinated. One employee has requested an exemption and been approved; the next step will be to determine whether a reasonable accommodation agreement may be reached. Another employee has requested a leave of absence. He also reported that the district has experienced one possible breakthrough infection by COVID-19. A vaccinated employee experienced COVID-19 symptoms and was sent home. This employee is now experiencing a lack of taste and smell. The board will be kept apprised.

AC Metz also commended C-Shift personnel in their response to a commercial fire at 13716 12th Avenue SW in Burien on October 4, 2021.

Consent Agenda. The Consent Agenda, all of which was approved 2-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Elwell, consisted of the Chief's Report, the declaration of surplus, and the approval of the proxy authority. Motion carried, 2-0.

Unfinished Business. None.

New Business. 1. Motion: Request to Approve Bachelor's Degree in Political Science for Additional 1% Educational Incentive Pay.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to approve the addition of a four-year Bachelor's Degree in Political Science to the Educational Incentive Pay policy (as outlined in the 2021-2024 CBA) for the additional 1% wage increase. Commissioner Elwell asked if the 1% figure was intentional; Trina

October 5, 2021

Norsen explained that Andrew Langbehn is already receiving 1% educational incentive pay so this motion will bring him up to the full authorized 2%. Motion carried 2-0.

2. Motion:2021 Captain Promotional List.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to approve and authorize Chairman Elwell to execute the 2021 Captain Promotional List, effective November 1, 2021 through October 31, 2023. Motion carried, 2-0.

3. Motion: Conditional Employment Offer for 6 Firefighters.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to authorize Chief Marris make a conditional offer of employment to the following individuals: Austin Makowski, David Schenk, Emily Stoen, Joshua Causie, Nickolas Biesold, and Ryan McFarlane, to be effective December 20, 2021. These conditional offers of employment are subject to each candidate's successful completion of a background check, medical and psychological tests, drug screen test, proof of COVID-19 vaccination, completion of fire academy. Permanent employment is also subject to successful completion of the 18-month probationary period. Seniority ranking will be based upon the numerical position on the entry level list. In the event that a candidate declines the offer, or fails to complete any of the above requirements of the conditional offer, Chief Marris is authorized to make a conditional offer to the next candidate on the entry level list. Motion carried, 2-0.

4. Motion: Purchase of Office Furniture.

Commissioner Sitterley moved, and Commissioner Elwell seconded, a motion to approve and authorize Chief Marris to purchase office furniture for two administrative offices from our current vendor list. The furniture will be purchase from Catalyst for a total price not to exceed \$14,100.00.

Executive Session. None.

Good of the Order. None.

Adjournment. Pursuant to motion, the meeting was adjourned at 5:17 p.m.

Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Declaration of Surplus for obsolete or damaged equipment not serviceable for current operations (hose-list attached)
5. Proxy Authority Form

October 5, 2021

6. Letter from FF Andrew Langbehn
7. Captain Promotional List

Minutes Approved: October 19, 2021


Chris Elwell (Oct 19, 2021 19:03 PDT)

Chris Elwell
Chairman

Attest:


Joseph Quinn (Oct 20, 2021 04:56 PDT)

Joseph F. Quinn, District Secretary


Ted Sitterley (Oct 20, 2021 08:04 PDT)

Ted Sitterley
Commissioner


Rudy Peden (Oct 21, 2021 09:20 PDT)

Rudy Peden
Commissioner

October 5, 2021












KCFD2 Meeting Minutes - 10/5/2021


Final Audit Report

2021-10-21


Created:	2021-10-20
By:	Trina Norsen (tnorsen@king2fd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAxtZEIHmGYf5zz4pXXxZZ7utEolO7ZQWg

"KCFD2 Meeting Minutes - 10/5/2021" History


-  Document created by Trina Norsen (tnorsen@king2fd.org)
2021-10-20 - 0:26:17 AM GMT
-  Document emailed to Chris Elwell (celwell@king2fd.org) for signature
2021-10-20 - 0:27:13 AM GMT
-  Document emailed to Ted Sitterley (ted.sitterley@us.belfor.com) for signature
2021-10-20 - 0:27:13 AM GMT
-  Document emailed to Rudy Peden (firesta33@yahoo.com) for signature
2021-10-20 - 0:27:13 AM GMT
-  Document emailed to Joseph Quinn (joequinn@firehouselawyer.com) for signature
2021-10-20 - 0:27:13 AM GMT
-  Email viewed by Ted Sitterley (ted.sitterley@us.belfor.com)
2021-10-20 - 0:31:23 AM GMT
-  Email viewed by Chris Elwell (celwell@king2fd.org)
2021-10-20 - 2:02:29 AM GMT
-  Document e-signed by Chris Elwell (celwell@king2fd.org)
Signature Date: 2021-10-20 - 2:03:05 AM GMT - Time Source: server
-  Email viewed by Joseph Quinn (joequinn@firehouselawyer.com)
2021-10-20 - 11:53:42 AM GMT
-  Document e-signed by Joseph Quinn (joequinn@firehouselawyer.com)
Signature Date: 2021-10-20 - 11:56:21 AM GMT - Time Source: server
-  Document e-signed by Ted Sitterley (ted.sitterley@us.belfor.com)
Signature Date: 2021-10-20 - 3:04:22 PM GMT - Time Source: server

 Email viewed by Rudy Peden (firesta33@yahoo.com)

2021-10-21 - 4:19:24 PM GMT

 Document e-signed by Rudy Peden (firesta33@yahoo.com)

Signature Date: 2021-10-21 - 4:20:18 PM GMT - Time Source: server

 Agreement completed.

2021-10-21 - 4:20:18 PM GMT