

**MINUTES OF THE DECEMBER 21, 2021 REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held remotely on December 21, 2021, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software Go To Meeting, were: Commissioners Elwell, Sitterley, and Peden. Also attending virtually were: Assistant Chief Ray Pettigrew, Trina Norsen and Acting District Secretary Eric Quinn. Others in attendance will be shown on the Attendance Roster.

**Call to Order.** The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

**Agenda Approval.** It was moved, seconded and carried 3-0 to approve the agenda as submitted immediately prior to the meeting.

**Presentations/Announcements.**

- a. Presentations: None
- b. Announcements: December 22, 2021 is last delivery date for Holiday Outreach

**Public Comment.** None.

**Correspondence.**

- Two letters from Glatfelter Insurance regarding the reservation of rights
- Email from Highline Amateur Radio Club pertaining to disaster communications equipment grant of \$183,000.

**Local 1461 Comment.** President Matt Ready wished everyone Happy Holidays. He said he sent emails to the commissioners offering to meet for informal discussions.

**Administration Reports.** Chief Marrs delivered the Chief's report as follows:

**Facilities.** Chief Marrs said there is a motion under New Business to approve replacement of the water heater at Station 29. He received two quotes and Chair Elwell indicated approval of seeking more than one quote. Commissioner Sitterley said the price of the water heater is commercially reasonable. Commissioner Peden asked if the District should consider a tankless setup instead of an on-the-ground tank. Chief Marrs said the tankless units are quite complex and Commissioner Sitterley offered his expertise as to the tankless water heaters. The system would have to be changed considerably to switch over to a tankless system.

**Equipment.** N/A.

**Personnel.** Five probationary firefighters started December 20<sup>th</sup> and are scheduled to start the fire academy on January 3, 2022. Chief Marrs said Chief Metz did a nice job of explaining expectations to those firefighters prior to their entering the academy.

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At the end of the meeting, after the executive session, there will be a motion to appoint an individual to the Cares Car position, effective January 1, 2022. There were three employees interested in the post but one dropped out prior to the interview. The two remaining candidates were Joe Schneider and Ed Marrs. To avoid any appearance of favoritism, Chief Marrs did not participate in the process. Chiefs Pettigrew and Metz were responsible for the process. Ray will make himself available in the executive session to answer any questions about the process or the recommendation.

Chief Marrs updated the Board on the request to bargain the impacts of vacation bidding for 2022. He said the parties are making progress.

**Events.** The Chief updated the board on Covid-19, stating that Dr. Rea reinstated a mask mandate and social distancing requirements due to the omicron variant. The District is back to wearing masks at all stations. Seattle Fire instituted point-of-care voluntary testing of all firefighters prior to shift, and discovered five Covid-positive firefighters. Bellevue discovered three. There is one Burien firefighter in quarantine right now. Omicron is likely ten times more contagious than the original virus, and three times more contagious than the Delta variant. Omicron is comparable to measles when it comes to transmissibility. The case count is doubling every two to four days, but is expected to peak in mid-January. There is some hope that omicron will be less virulent or severe than other variants, but in sheer numbers, there will be a lot of people going to the hospital.

Chief Marrs asked if the Commissioners wanted to attend an entrance conference with the State auditors that are starting the 2020 audit now. We will have our typical exit conference of course. The Board did not desire any entrance conference.

**Consent Agenda.** The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report, the meeting minutes of December 7, 2021, and Voucher Approval as follows for December 2021: **Expense Fund:** Voucher No. 211201001 through No. 211201083, in the amount of \$1,745,838.62 due for payment December 30, 2021.

**Unfinished Business.** None.

**Executive Session:** Chair Elwell announced an executive session for 45 minutes to review the performance of a public employee and to evaluate the qualifications of an applicant for public employment, all pursuant to RCW 42.30.110(1)(g). The Board convened into executive session at 5:30 p.m. and reconvened into open session at 6:15 p.m.

**New Business. Motion: Purchase of Replacement of Water Heater-Station 29**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve and authorize Chief Marrs to purchase one 100 gallon A.O. Smith commercial water heater to replace the existing water heater at Station 29. The purchase is to be made from Fox Plumbing & Heating for a total price not to exceed \$18,602.47. Price includes removal of existing water heater and setup, installation and testing of new unit. Motion carried, 3-0. Commissioner Sitterley asked that Chief Marrs obtain necessary warranty documentation as to the water heater as there may be different warranty periods for labor and equipment.

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**Motion: Appointment to Cares Car Unit.**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize Chief Marrs to appoint Ed Marrs to the Cares Car Unit position, effective January 1, 2022. Motion carried, 3-0.

**Motion: Approval of Leave of Absence.**

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve a three-month leave of absence for firefighter Charles Dow, beginning on November 1, 2021 and ending on January 31, 2022. Motion carried, 3-0.

**Good of the Order.** Commissioner Sitterley congratulated Commissioner Elwell on being re-elected.

**Adjournment.** Pursuant to motion, the meeting was adjourned at 6:18 p.m.

**Attachments.** Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. two letters from Glatfelter Insurance reserving rights
5. email from Highline Amateur Radio club
6. quote from Fox Plumbing and Heating for replacement water heater.

Minutes Approved: January 4, 2022.

Attest:

Joseph F. Quinn  
Joseph F. Quinn (Jan 5, 2022 09:16 PST)

Joseph F. Quinn, District Secretary

Chris Elwell  
Chris Elwell (Jan 5, 2022 10:39 PST)

Chris Elwell  
Chairman

Ted Sitterley  
Ted Sitterley  
Commissioner

Rudy Peden  
Rudy Peden (Jan 6, 2022 17:09 PST)

Rudy Peden  
Commissioner

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# KCFD2 Minutes for 12.21.2021


Final Audit Report

2022-01-07


Created:	2022-01-05
By:	Trina Norsen (tnorsen@king2fd.org)
Status:	Signed
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