

**MINUTES OF THE JANUARY 2, 2018 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on January 2, 2018, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Peden, and Sitterley, Chief Mike Marrs and Acting District Secretary Eric Quinn. Others in attendance are as shown on the Attendance Roster, attached.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Welcome and Oath of Office.

The Board and all present welcomed newly elected Commissioner Rudy Peden, who then took the Oath of Office as Commissioner. The oath was administered by Acting District Secretary Eric T. Quinn, Attorney at Law. The Board then adjourned the meeting until 5:33 p.m. to welcome Commissioner Peden informally. After the meeting re-convened, the following took place.

Presentations/Announcements.

(1) Announcements:

(a) January 17, 2018 - Joint Installation Banquet for King County Fire Chiefs Association and King County Fire Commissioners Association at the Rainier Golf and Country Club.

(b) January 25, 2018 - Legislative Day 2018 in Olympia. (There is an \$85 registration fee, so please let Trina know if you plan to attend.)

(2) Presentations. None.

Correspondence. Chief Marrs reviewed some cards and thank you letters related to Christmas Outreach.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. Chief Marrs reported on the status of the sale of old Station 28. The earnest money was placed into escrow. All personal equipment remaining at

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Station 28 is being cleaned up. Closing will be in mid-January or approximately January 18th. There will be an outline soon of the items Dan Mathews deems necessary to close the transaction. Closing documents are being assembled. Commissioner Elwell nominated Commissioner Sitterley to hand over the keys.

Equipment. N/A

Personnel. Chief Marrs said the one year probationary period ended January 1, 2018 for Firefighters Tyrone Guadiz, Kody Henderson, and Ian Watkins. They are on track with all testing. Later in the meeting there is a motion to renew Trina Norsen's contract. This is a two year contract with term ending December 31, 2019. Her job title will change to "Finances and Human Resources Manager." Chief Marrs thanked the crews and all volunteers for their efforts of the Christmas Outreach program. Well done.

Events. See above under Announcements. Chief Marrs said the State Auditor's Office audit is done. There may be an exit conference at the next board meeting. Chief Marrs requested dates from the commissioners for the upcoming retreat in February. Chief Marrs asked Commissioner Peden if he had any conflicting dates for meetings.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Elwell, consisted of the Chief's Report and the regular meeting minutes of the December 19th meeting.

Unfinished Business. None.

New Business. 1. Motion: Firefighter Tyrone Guadiz - Permanent Assignment.

Commissioner Sitterley moved, and Commissioner Peden seconded the motion to assign Firefighter Tyrone Guadiz to a permanent firefighter position, upon his completion of the one year probationary period, effective January 1, 2018. Motion carried, 3-0.

2. Motion: Firefighter Kody Henderson- Permanent Assignment.

Commissioner Sitterley moved, and Commissioner Peden seconded the motion to assign Firefighter Kody Henderson to a permanent firefighter position, upon his completion of the one year probationary period, effective January 1, 2018. Motion carried, 3-0.

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3. Motion: Firefighter Ian Watkins - Permanent Assignment.

Commissioner Sitterley moved, and Commissioner Peden seconded the motion to assign Firefighter Ian Watkins to a permanent firefighter position, upon his completion of the one year probationary period, effective January 1, 2018. Motion carried, 3-0.

4. Motion: Trina Norsen Employment Contract Renewal.

Commissioner Sitterley moved, and Commissioner Peden seconded the motion to approve the employment contract for Trina Norsen. Motion carried, 3-0.

Executive Session. None.

Good of the Order. The Board welcomed Commissioner Peden. Chairman Elwell invited Commissioner Peden to the upcoming Commissioner and Chiefs' joint banquet. Commissioner Peden made some introductory remarks about himself and Commissioner Sitterley noted that his term "is only six years."


Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 5:47 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

Attachments. Attached to these Minutes are copies of:


1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Legislative Day flyer

Minutes Approved: Jan 23, 2018.


Chris Elwell
Chairman

Attest: 
Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner


Rudy Peden
Commissioner

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