

**MINUTES OF THE MARCH 1, 2016 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on March 1, 2016, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Hobbick and Sitterley, Chief Marris and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster, attached.

Call to Order. The meeting was called to order at 5:00 p.m. by Chairman Elwell, who led the Pledge of Allegiance to our flag.

Presentations/Announcements. The following presentations were made: None.

Correspondence. None.

Public Comment. None.

Local 1461 Comments. None.

Administration Reports. Chief Marris delivered his Chief's Report as follows:

Facilities. Chief Marris updated the board on Station 28, saying that there is a new warranty issue with Bayley Construction. There is now a water leak into the Chief's office. It is near the floor at the molding. Also, it was discovered during the HVAC servicing that there may be gaps in the HVAC insulation. Commissioner Sitterley said it could be a defective HVAC installation.

Chief Marris said the flag lights need replaced lenses but also bulbs, which are out. Chief Marris said Jon is no longer with Bayley but he is dealing with Michael who is quite reasonable to deal with. Apparently some doors need adjusting too.

With regard to old Station 28, Chief Marris said the Phase I environmental continues. An appraisal is being done. Another realtor has expressed interest as well. He was involved in the sale of two Seattle fire stations. He seems enthusiastic and would work hard for us. Of course, Dan Mathews would be fine too, as long as no conflicts of interest arise. Chief Marris discussed a possible range of values with the realtor who seemed to provide slightly higher estimates than Mr. Mathews. Apparently, Doctor Buttitta from the community might still be

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interested. It was noted that a cell tower lease, worth about \$1500 per month in revenue, goes with the property. Other potential buyers were briefly discussed.

Chief Marris discussed the status of a potential lease at HQ Station 28 to King County Medic One, which is very interested. Chief Marris met with them recently. There is a great value to the community in having them lease part of the facility, even if it is not a huge revenue source. They would need an app bay, two bedrooms, drug storage, a washer and dryer, etc. They may be able to provide some furniture and telephones and could bring in fiber optics and higher speed internet. Some day they might put in a Medical Services Officer here, which would also have carryover benefit to King 2.

Equipment. Chief Marris discussed the old generator at old Station 28. It was brought over from City Hall years ago. We paid about \$5,000 cash and made an AM radio deal that was worth \$5,000 more. Apparently, King 2 owns half of that. The generator, which is very large, is surplus. It is a 100 KVV generator. The Chief proposes to declare it surplus. It would be possible to mount it on a trailer. The value could be \$15,000 to \$20,000. Commissioner Sitterley asked if there was any local government need for it. Chief Marris noted that the city library, where the Emergency Operations Center is supposed to be, has no emergency power backup, so potentially a sale to the city makes sense. Mr. Quinn pointed out that ordinarily the State Auditor expects a local government to receive full and fair consideration for any surplus property that is sold.

The Chief discussed some added furniture purchased for this station, and specifically for the work island. This purchase was done through one of the cooperative purchasing organizations--the US Communities Contract--which is done through a competitive bid process similar to Washington bid law.

Personnel. Chief Marris announced the retirement of Fire Marshal Bill Harm and provided a notice of an open house set for March 15th. He will have recommendations on filling that Fire Marshal position in the next month or two. We welcomed Trina Norsen who was in attendance at the meeting.

Events. A final discussion on bond financing was suggested by Chief Marris. Also, a motion is suggested later under Unfinished Business. Chief Marris is recommending a contract with Martin Nelson and Company, which worked on the bonds being refinanced. The rate is now down to \$2.98 per thousand, which is very favorable. Refinancing could save the district about \$1 million over the life of the bonds. Commissioner Elwell suggested a press release about the refinancing would be in order. Chief Marris said Sarah Bylsma is redoing our web page and that would be an ideal place to mention the refinance

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as well. Firefighter Tim Zimmisky is writing the district's quarterly newsletter so it could be featured there too.

A reply to North Highline on their suggestion of a Joint Awards Banquet was discussed. It was pointed out that we cannot afford two awards banquets and ours is already scheduled. A deposit has already been paid for the May 14th banquet. Maybe next year we could do it jointly. A letter replying to North Highline will be drafted.

A station 28 open house on July 16th was discussed.

The District 2/North Highline committee was discussed. This group is meeting regularly and discussing long term planning, Seattle annexation, and the like, and looking at various options. It is a four-station operation but without cross-staffing. The committee may need to be re-constituted. Commissioner Hiatt is taking the lead. Labor is represented on the committee and Chief Marrs is there as the Fire Chief of both departments. Commissioner Elwell asked if cost savings could be effected, or efficiency measures implemented, or the level of service improved. He does not see much progress in those areas as of yet. They are meeting every two weeks. He said he feels joint purchasing is definitely a good idea.

Consent Agenda. The Consent Agenda, all of which was approved unanimously upon a motion by Commissioner Sitterley, seconded by Commissioner Hobbick, consisted of: (1) The Chief's Report and (2) Approval of regular meeting minutes of February 16, 2016.

Executive Session: None.

Unfinished Business. 1. Motion: Bond Refinancing Underwriter's Agreement. Commissioner Hobbick moved, and Commissioner Sitterley seconded the motion, to authorize Chief Marrs to execute the Bond Financing Underwriter's Agreement with Martin Nelson & Co, after review from legal counsel. Legal counsel stated that he has already reviewed the agreement. Motion carried, 3-0.

2. Motion: BINW Budgetary Proposal for Office Furniture. Commissioner Sitterley moved, and Commissioner Hobbick seconded the motion, to authorize Chief Marrs to purchase additional office furniture for station 28 as outlined in the BINW Budgetary Proposal for an expenditure not to exceed \$12,000. Pricing is based on US Communities Contract AG0607 and will be paid from the construction fund (bond proceeds) as authorized in the bond resolution. This is a cooperative purchasing organization and King 2 is a member of the cooperative. Motion carried, 3-0.

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New Business. None.

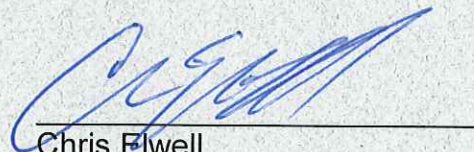
Good of the Order. Commissioner Hobbick thanked Trina for coming and said she came highly recommended. He hates to see Diane Brooks retiring, but she earned it. The same should be said for Bill Harm, Commissioner Hobbick said, and Commissioner Elwell agreed.

Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 6:16 p.m., after the Board reviewed and approved vouchers and papers, the meeting was adjourned.

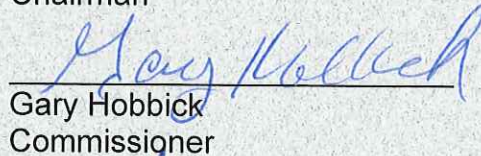
Attachments. Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Bill Harm retirement flyer
5. BINW materials.

Minutes Approved: March 15, 2016.

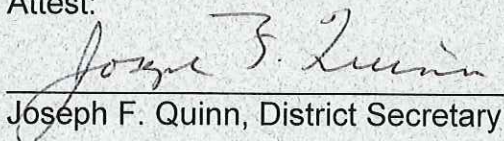


Chris Elwell
Chairman



Gary Hobbick
Commissioner

Attest:


Joseph F. Quinn, District Secretary
Ted Sitterley
Commissioner

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