

**MINUTES OF THE MARCH 6, 2018 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on March 6, 2018, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Peden, and Sitterley, Chief Mike Marris and Acting District Secretary Eric Quinn. Others in attendance are as shown on the Attendance Roster, attached.

Call to Order. The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

Presentations/Announcements.

(1) Announcements:

(a) March 14, 2018 - KCFCA General Membership Meeting at Burien Fire Station 28, 6:00-8:30 p.m. Topic: Washington State Animal Response Team

(b) April 7, 2018 - Snure Saturday Seminar in Ocean Shores

(c) April 10, 2018 - South Puget Sound Region DNR Open House in Lacey (Thurston County Fairgrounds & Event Center, beginning at 9:30 a.m.).

(d) Fire Commissioners must file a Personal Financial Affairs Statement (F-1) with the Public Disclosure Commission (PDC) by April 15, 2018.

(2) Presentations. Sandra Gershon and Brandon Tecca of the State Auditor's Office were present for the exit conference on the 2016 audit. Mr. Tecca thanked the district, and especially Trina Norsen, for assistance with the audit. Under the accountability audit, there were no areas that were not properly accounted for and no exit items. Chairman Elwell asked what areas were audited and Mr. Tecca responded. On the financial statements audit, the audit identified no significant control deficiencies and no significant non-compliance. Mr. Tecca stated that the financial statements are materially accurate.

The estimated cost for this audit was approximately \$11,900. In approximately November 2018 the SAO will conduct an audit of 2017 at an estimated cost of \$12,050. Mr. Tecca feels this was a "good audit" and Chairman Elwell said he appreciated the incredibly professional manner in which the audit was conducted. Chief Marris thanked Trina Norsen for all of her hard work on the audit. Chairman Elwell asked Chief Marris what the minor exit items were. One exit item was the lack of a small and attractive assets policy and another was a minor error in preparation of a schedule 9, which the district has

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already corrected. That related to pension liabilities being overstated originally. Enumerating pension liabilities is a matter of state law and is complicated.

Correspondence. None.

Public Comment. None.

Local 1461 Comment. None.

Administration Reports. Chief Marrs delivered the Chief's Report as follows:

Facilities. The district spoke with a representative of D.A. Davidson who said the district may see an improvement in its bond rating, or at least be taken off any applicable watch lists. The district is fundamentally strong with increases in assessed value and new construction, which bodes well for an improvement in the bond rating. The district may obtain a AA+ rating. Chairman Elwell said if that occurs, it should be publicized.

Equipment. N/A

Personnel. Chief Marrs said there will be mediation with the Local on March 13 regarding the collective bargaining agreement. Chief Marrs and AC Dilley will participate for management. Chairman Elwell said he thought the union said at the last meeting that they wanted to avoid mediation. Chief Marrs said that he thinks there are "a lot of small issues for different people." He does not feel that anyone wants to proceed to arbitration.

Events. See above under Announcements. Chief Marrs updated the Board on the February 26 meeting with the Washington Surveying and Rating Bureau. There was some discussion about capital asset replacement. The district has five years until it gets re-rated again.

There is no information regarding the King County Medic One levy. He has not had a chance to reach out to Krystal Marx, who is the new Burien representative. Chairman Elwell mentioned some legislative issues that may affect the levy. The cost of the general election (Commissioner Peden) was \$31,455.86.

Chief Marrs met Burien's new Human Services Manager, Colleen Brandt-Schluter and spoke highly of her. She is very knowledgeable about prevailing social issues, such as homelessness and the opioid crisis. Commissioner Peden asked what the district could provide to Burien about frequent users of the EMS system, in order to facilitate follow up. He said if the new Human Services Manager wanted to address these issues there is the

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potential for partnership with the fire district providing information to assist the city in addressing those problems. AC Dilley spoke briefly about steps the district may take to reduce low acuity calls.

Consent Agenda. The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report and the meeting minutes of the February 20th regular meeting.

Unfinished Business. None.

New Business. None.

Executive Session. None.


Good of the Order. None.

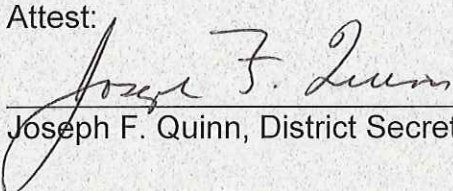
Adjournment. It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 5:52 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

Attachments. Attached to these Minutes are copies of:

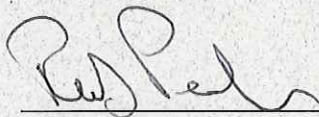
1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. KCFCA General Membership Meeting notice
5. South Puget Sound Region DNR open house notice
6. F-1 Personal Financial Affairs Statement information
7. King County Elections letter re: costs of election

Minutes Approved: March 20, 2018.


Chris Elwell
Chairman

Attest:

Joseph F. Quinn, District Secretary


Ted Sitterley
Commissioner


Rudy Peden
Commissioner

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