

**MINUTES OF THE MARCH 20, 2018 REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT  
NO. 2**

A regular meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on March 20, 2018, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Peden, and Sitterley, Chief Mike Marris and District Secretary Joseph Quinn. Others in attendance are as shown on the Attendance Roster, attached.

**Call to Order.** The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

**Presentations/Announcements.**

(1) Announcements:

(a) April 7, 2018 - Snure Saturday Seminar in Ocean Shores

(b) April 11, 2018 - KCFCA General Membership Meeting to be held at Burien Fire Station 28 (6:00 p.m. to 8:00 p.m.)

REMINDER: Fire Commissioners must file a Personal Financial Affairs Statement (F-1) with the Public Disclosure Commission by April 15, 2018.

(2) Presentations. None.

**Correspondence.** None.

**Public Comment.** None.

**Local 1461 Comment.** None.

**Administration Reports.** Chief Marris delivered the Chief's Report as follows:

**Facilities.** Later in the meeting there will be a resolution to transfer up to \$350,000 from reserves to cover vouchers for March. The Chief distributed the financial report and stated that the March expenditures are higher than normal because the fourth and first quarter payments to North Highline are included there. Chief Marris also mentioned that approximately \$470,000 in BLS funding is being requested from King County Medic One. This is the entire annual request.

**Equipment.** N/A

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**Personnel.** The Chief updated the Board on the mediation session held on March 13th. A tentative agreement was reached, subject to ratification. The Chief related some details of the agreement including a restructuring of the VEBA account to achieve greater equity within the bargaining unit. The fourth BC will be moved into Captain Milton Guerriero's captain position. The Retirement Incentive Program will be modified slightly and the number of eligible retirees limited to 5 in any three-year period. The wage cap in years two and three will be raised from 3.5% to 3.75% increase. The minimum wage increase is now three percent. The union meeting is Friday so we will have results by March 30th.

**Events.** Chief Marrs has emailed Krystal Marx regarding the King County Medic One levy but no reply has been received yet.

Chief Marrs said the Standard & Poor's rating will be AA+, with removal of the negative outlook. He was told that means Burien Fire is one of only two fire districts in the state with an AA+ rating.

Chief Marrs distributed the final State Auditor's audit report for 2016, with no negative findings or management letter. He stated his satisfaction with another clean audit and thanked Trina Norsen for her efforts in that regard.

**Consent Agenda.** The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report and the meeting minutes of the March 6th regular meeting, together with the Voucher Approval for March 2018: Expense Fund: No. E18-137 through No. E18-206 in the amount of \$2,441,808.24, due for payment March 30, 2018.

**Unfinished Business.** None.

**New Business.** 1. Motion: Professional Services Contract for EMS Continuing Education Coordinator

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the Professional Services Contract, effective April 1, 2018, as presented, between King County Fire District #2 and Jonathan Nolan, the EMS Continuing Education Coordinator, and to authorize the Commissioners to execute the contract. Motion carried, 3-0.

2. Motion: Resolution 2018-01 Transfer of Funds from Reserve Fund.

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Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve Resolution 2018-01 to transfer up to \$350,000 from the Reserve Fund into the Expense Fund in the event funds are needed for payment of expenditures through March 2018. Motion carried, 3-0.

**Executive Session.** At 5:30 p.m. the board adjourned into an executive session or closed session pursuant to RCW 42.30.140 to discuss collective bargaining, negotiations and the mediation, for 15 minutes. At 5:45 the board extended the session for ten more minutes and then re-convened at 5:55 in open session.


**Good of the Order.** None.

**Adjournment.** It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 5:56 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

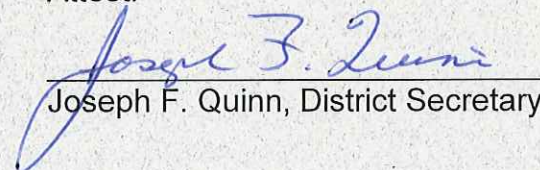
**Attachments.** Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. March financial report
5. SAO's 2016 Accountability Audit Report


Minutes Approved: April 3, 2018.

  
Chris Erwell  
Chairman

Attest:

  
Joseph F. Quinn, District Secretary

  
Ted Sitterley  
Commissioner

  
Rudy Peden  
Commissioner

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