

**MINUTES OF THE MAY 22, 2018 SPECIAL MEETING  
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT  
NO. 2**

A special meeting of the Board of Commissioners of King County Fire District No. 2 was held at Headquarters Station 28 on May 22, 2018, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance were: Commissioners Elwell, Peden, and Sitterley, and Chief Mike Marrs. Others in attendance are as shown on the Attendance Roster, attached.

**Call to Order.** The meeting was called to order at 5:00 p.m. by Commissioner Elwell who led the Pledge of Allegiance to our flag.

**Presentations/Announcements.**

- (1) Announcements:
  - (a) June 2, 2018 – WFCA Saturday Seminar in Chelan
- (2) Presentations. None.

**Correspondence.**

- (1) Thank you letter to Burien Fire Department, specifically to BC Anderson, Captain Metz, Firefighters Bylsma, Maxwell, Trivelas and Williamson, and Medics Allen and Richards, for responding to two aid calls to the Mills' home on May 6, 2018. Captain Metz was in attendance at the meeting, and he described the circumstances of the calls and the aid provided to the two sons in need of assistance. The family was very appreciative to the crew for their efforts.
- (2) Invitation to the North Highline Fire District Summer Picnic, to be held at Commissioner Hiatt's home on June 23, 2018.

**Public Comment.** None.

**Local 1461 Comment.** None.

**Administration Reports.** Chief Marrs delivered the Chief's Report as follows:

**Personnel.** Chief Marrs presented a letter received from Captain Gay requesting that a Bachelors degree in Mechanical Engineering be recognized for education reimbursement at the 2% level. A conversation ensued regarding the education policy, with the Board and Chief discussing the idea of having a list of criteria for the 2% education pay in a policy to assist in the review of requests. Commissioner Sitterley felt that there is value in having a core list of criteria to

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work from, including for example, a Bachelors degree from an accredited University. Chairman Elwell added that he would like firefighters to continue to bring requests, as he likes to know more about their backgrounds. Commissioner Peden thought that a policy down the road may be a good idea, but he is fine with the current process. Chief Marrs said that there would be a motion later in the meeting to rule on Captain Gay's request.

Chief Marrs updated the Board on the DRS audit corrections, and said that there would be two motions at the end of the meeting to 1) review and approve the *Release and Assignment of Funds Agreement*, and 2) to authorize refunds of over-contributions to the four retirees who are required to repay DRS by July 1, 2018. With respect to the Release, he mentioned that Section 2.2 was changed from a detailed explanation of the overpayments, to a more general description that covers all overpayment circumstances. Refund checks for retirees who agree to the terms of the Release will be available on approximately June 25<sup>th</sup>, which will allow sufficient time for the retirees to collect the payment prior to the deadline to repay DRS. In addition, Chief Marrs thanked Chairman Elwell for his efforts in setting up a meeting with the Director of DRS. The meeting will be held on June 4<sup>th</sup>, with Chairman Elwell, Chief Marrs, and Roger Ferris, Executive Director of WFCFA in attendance.

**Events.** The WFCFA Saturday Seminar in Chelan will be held on June 2, with Chairman Elwell and Commissioner Peden attending.

The Final WSRB Protection Class (PC) Reports for Burien and Normandy Park have been received, and Chief Marrs thanked Captain Stoess and Assistant Chief Pettigrew for all of their hard work on this. Burien Fire retained a PC grade of 3 and North Highline Fire Department remained at 4. Electronic copies of these report are available on request.

**Consent Agenda.** The Consent Agenda, all of which was approved 3-0, upon a motion made by Commissioner Sitterley and seconded by Commissioner Peden, consisted of the Chief's Report and the meeting minutes of the May 1st regular meeting, together with the Voucher Approval for May 2018: Expense Fund: No. E18-265 through No. E18-329 in the amount of \$746,897.32, due for payment May 31, 2018.

**Unfinished Business.** None.

**New Business.** 1. **Motion:** Release and Assignment of Funds Agreement for DRS Overpayments

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to approve the *Release and Assignment of Funds Agreement* for DRS

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Overpayments for LEOFF 2 retirees who are required to repay pension overpayments to DRS by July 1, 2018.

2. **Motion:** Authorization to Refund Contributions to LEOFF 2 Retirees

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize the District to refund employer and employee contributions to LEOFF 2 retirees required to repay DRS by July 1, 2018, upon receipt of the fully executed *Release and Assignment of Funds Agreement*.

3. **Motion:** Mechanical Engineering Degree for 2% Educational Premium

Commissioner Sitterley moved, and Commissioner Peden seconded, a motion to authorize the addition of a Bachelors Degree in Mechanical Engineering to the approved list of degrees eligible for the 2% educational pay, effective June 1, 2018.

**Executive Session.** None.

**Good of the Order.** None.

**Adjournment.** It was moved and seconded to adjourn the meeting. Motion carried, 3-0. At 5:25 p.m., after the Board reviewed and approved any necessary papers and/or vouchers, the meeting was adjourned.

**Attachments.** Attached to these Minutes are copies of:

1. the Meeting Notice
2. the Meeting Agenda
3. the Attendance Roster
4. Thank you Letter to Burien Fire Dept.
5. North Highline Fire District Summer Picnic Invitation
6. Release and Assignment of Funds Agreement


Minutes Approved: JUNE 5, 2018.


  
Chris Elwell  
Chairman

May 22, 2018

Attest:

  
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Trina Norsen, Acting District Secretary

  
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Ted Sitterley  
Commissioner

  
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Rudy Peden  
Commissioner

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