

**MINUTES OF THE SEPTEMBER 23, 2025 SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT NO. 2**

A special meeting of the Board of Commissioners of King County Fire District No. 2 was held on September 23, 2025, at Headquarters Station 28, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, either in person or pursuant to virtual meeting software GoToMeeting, were Commissioners Chris Elwell, Ted Sitterley and Mike Ziegler, Fire Chief Jason Gay, Assistant Chiefs (AC) Wayne Metz and Ray Desmarais, Finance Manager Charles Chen, and Acting District Secretary Joseph Quinn, and several others as reflected on the attached attendance roster.

- I. **CALL TO ORDER AND FLAG SALUTE.** Chair Elwell called the meeting to order at 5:00 PM and led the Board in the Pledge of Allegiance.
- II. **AGENDA APPROVAL.** The agenda was approved by unanimous vote.
- III. **PRESENTATIONS/ANNOUNCEMENTS.**
 - **Presentations.**

AC Metz presented briefly concerning the call volume and station reports, stating that the call volume is down somewhat from last year. With 9,043 calls, the volume is down by 552 calls from 2024. AC Metz discussed a stabbing that occurred during C Shift. This became a national media event, with two deceased patients, and involved 20 to 40 stab wounds. It was a domestic violence event. Next, he discussed a stabbing that occurred during B Shift. This included a severed artery in the right arm; law enforcement personnel applied a tourniquet prior to the District's arrival. There was a shooting on August 20th in Station 19's service area, at the Red Apple Market. The driver of one vehicle passed away. On August 31, there was a shooting in Station 18's area with a gunshot wound to the leg. The injured party was a nearby homeowner, who was transported to Harborview. AC Metz reported on residential fires as well, in addition to a fire in a derelict building, on September 8. C Shift responded to a remodeled home on 4 levels. No injuries were reported. On September 17, C Shift responded to a grass fire that spread to a house. There were access issues, as the residence was located behind another house. Finally, there was a serious motor vehicle accident, where an E-bike T-boned a car, causing a concussion to the rider and a transport to Harborview.
 - **Announcements.** There were none.
- IV. **PUBLIC COMMENT.** There was none.
- V. **CORRESPONDENCE.** Ethan Stuart's Captain submitted a nice commendation letter on Stuart's performance, especially on some of the high acuity calls to which the District's firefighters too often respond.

VI. I.A.F.F. LOCAL 1461 COMMENTS. The Local President made a detailed statement to the Board about safety and other bargaining unit members' concerns, including the following: Poor management of personal protective equipment (PPE), and poor training on PPE inspection; poor decontamination procedures; diesel exhaust; using the IAFF Wellness Trust rather than the WFCA health plan; and issues with the CARES unit in the context of collective bargaining. The Board thanked him for his comments.

VII. CONSENT AGENDA APPROVAL.

Commissioner Sitterley moved to approve the consent agenda with the following items:

- September 23, 2025 Chief's Report
- Approve Declaration of Surplus for obsolete and/or damaged equipment not serviceable for current operations (list attached).
- Voucher Approval for September 2025:

Expense Fund: Voucher No. 250901001 through 250901078 in the amount of \$2,833,849.85 and due for payment September 30, 2025

Commissioner Ziegler seconded the motion, which carried unanimously.

VIII. ADMINISTRATION REPORTS. Chief Gay delivered the chief's report as follows:

OPERATIONAL UPDATE:

AC Metz provided the operational update. He discussed a class on the new CAD system. There has been a lot of teaching and training activity at the District. Captains testing has been a success. He also reported on the hiring process and firefighters at the academy. He mentioned that firefighter Stuart is going to be deployed in his National Guard service.

FIRE PREVENTION UPDATE:

AC Desmarais delivered the fire prevention report. He discussed in detail the success of the Kids Day.

FACILITIES:

Chief Gay said the AV has been set up for the potential EOC/training room at Station 28. The Chief thanked the Commissioners for approval of this budgeted item to greatly improve AV capabilities, especially for training.

EQUIPMENT:

Engine 418 had some issues recently. During a fire call, the Driver/Operator had trouble getting the pump to engage. On the third try, he was successful. The mechanic then took the engine to Station 29 to troubleshoot, but the engine could not make it up Normandy Drive and had to be towed. The transmission had died. The repair cost for a new transmission, including labor and Washington State Sales Tax, is \$25,858.69, so Chief Gay ordered the work to be done on an emergency basis. A replacement engine has been ordered, but delivery is still at least three years out.

There is a surplus resolution and list of items in the Consent Agenda packet, including out-of-date bunker gear and old LCD projectors from the training room.

PERSONNEL:

Chief Gay asked for final input on the job descriptions regarding the Finance Assistant and HR Assistant. First round of new hire interviews was conducted between September 15 and 18. The District had 759 applicants for this entry level firefighter position, which is a new record! The Captains promotional testing was held between September 8 and 10. One final individual is testing on Thursday, September 25. After the "grievance window" closes, Chief Gay will bring the results forward for Board approval. Chief Gay thanked the many personnel that helped with the promotional process, both inside the organization and from outside organizations.

The board packets include a letter of commendation recognizing the exceptional performance of firefighters Steven Root and Rich Dutton, for their performance on a recent EMS call. Chief Gay read the letter aloud and said it will be placed in their personnel files.

EVENTS:

The annual Kids Day was held on September 13. Chief Gay extended a special thank you to the crews, admin staff, and Union volunteers, for making this day a massive success. Without the support of Local 1461, TriMed Ambulance, the ladies in the front office, and our commissioners, this event would not have been successful. Captain Reed did a fantastic job organizing the event, as well as the rest of the Fire Marshal's Office staff. 705 passports were handed out, 856 hot dogs were eaten, and 80 pounds of chips consumed! The Mayor of Burien, the City Manager, a city council member, Rich Dutton and Chief Gay served time in the dunk tank. The crews worked tirelessly in the 80-degree weather putting on demonstrations, bringing a million smiles to the faces of the kids and their parents. Chief Gay said he could not be prouder of the effort displayed by our department.

The Annual Leadership Summit will be held between September 30th and October 2nd.

OTHER:

Three policies were included in the packet for board review: The AI policy was reviewed by Attorney Quinn, the Small and Attractive Assets Policy was updated by AC Desmarais, and the Travel and Meal Reimbursement policy was created by Finance Manager Charles Chen. These were all identified as needed through the SAO audit. The Chief has reviewed all three and once the Board has had an opportunity to review them, the Chief will reach out for questions or comments from board members, prior to sending to the Local for review.

The interlocal agreement regarding responses to the SCORE jail, between South King Fire and King 2, has been signed. It continues the process developed in the last few years.

As part of the final process of adoption of the collective bargaining agreement, there is a request of the Board to adopt a motion to approve Resolution 2025-05 for the Second Amendment to the Burien Firefighters Retirement Fund. These contributions are known as "Employee pick-up contributions" and the resolution makes the contributions retroactive to January 1, 2025, consistent with the 2025-2026 CBA.

Finally, the District has received the first Levy Limit worksheet from the county for the upcoming 2026 budget cycle. Although it initially shows a small dip in total assessed value for the District, that will likely change more than once prior to the final version from the county.

That concluded the Chief's Report.

IX. **EXECUTIVE SESSION.** There was none.

X. **UNFINISHED BUSINESS.** There was none.

XI. **NEW BUSINESS.**


- Commissioner Sitterley moved to approve Resolution 2025-05 for Second Amendment to Burien Firefighters Retirement Fund to change the formula of the "Employee Pick-Up Contributions" retroactively to January 1, 2025, to reflect the formula in the 2025-2026 Collective Bargaining Agreement.

Commissioner Ziegler seconded the motion, which carried unanimously.

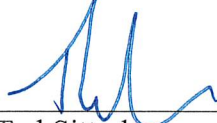
XII. **GOOD OF THE ORDER.** Commissioner Sitterley thanked the President of the Local for his remarks and assured all present that the Board takes safety very seriously. He pledged to look at all of the concerns expressed.

XIII. **ADJOURNMENT.** Commissioner Elwell moved to adjourn the meeting at 5:24 p.m. The motion carried 3-0 and the meeting was adjourned at that time.

Minutes Approved: 10/7/2025



Chris Elwell
Chairman




Ted Sitterley
Commissioner



Mike Ziegler
Commissioner

ATTEST:



[Eric Quinn \(Oct 8, 2025 08:35:38 PDT\)](#)
Eric T. Quinn, District Secretary

ATTACHMENTS:

- Attendance Roster
- Agenda
- Chief's Report
- Draft policies: responsible use of artificial intelligence; small and attractive assets; travel and meal reimbursement
- Call Summary Report
- Station Report
- Correspondence: Commendation letters
- List of surplus items

September 23, 2025






09.23.2025 KCFD2 Meeting Minutes_Need E-Signature

Final Audit Report

2025-10-08

Created:	2025-10-08
By:	Charles Chen (cchen@king2fd.org)
Status:	Signed
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"09.23.2025 KCFD2 Meeting Minutes_Need E-Signature" History

-  Document created by Charles Chen (cchen@king2fd.org)
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