

**MINUTES OF THE OCTOBER 7, 2025 REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF KING COUNTY FIRE DISTRICT NO. 2**

The regular meeting of the Board of Commissioners of King County Fire District No. 2 was held on October 7, 2025, at Headquarters Station 28, commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, either in person or pursuant to virtual meeting software GoToMeeting, were Commissioners Chris Elwell, Ted Sitterley and Mike Ziegler, Fire Chief Jason Gay, Assistant Chief (AC) Wayne Metz, AC Ray Desmarais, Finance Manager Charles Chen, and District Secretary Eric Quinn, and several others as reflected on the attached attendance roster.

I. **CALL TO ORDER AND FLAG SALUTE.** Chair Elwell called the meeting to order at 5:00 p.m. and led the Board in the Pledge of Allegiance.

II. **AGENDA APPROVAL.** The agenda was approved by unanimous vote.

III. **PRESENTATIONS/ANNOUNCEMENTS.**

Presentations. There were none.

Announcements. There were none.

IV. **PUBLIC COMMENTS.** There were none.

V. **CORRESPONDENCE.** There was none.

VI. **I.A.F.F. LOCAL 1461 COMMENTS.** President Lemanu offered comment to the Board. He touched on key issues for the Union, including the following: a comprehensive Employee Assistance Program (EAP), indoor air quality, policies pertaining to automotive security, and the Zone 3 Rehab program. The Board thanked President Lemanu for his comments.

VII. **ADMINISTRATION REPORTS.** Chief Gay delivered the Chief's Report as follows:

OPERATIONAL UPDATE:

AC Metz provided the operations update. He discussed two calls of note, both being vehicle v. pedestrian incidents, and both of which included transports to Harborview. AC Metz commended responders for their performance during those calls of note.

FIRE PREVENTION UPDATE:

AC Desmarais had no updates from fire prevention.

EQUIPMENT:

The SKCFTC is working on the training for the new defibrillators. Chief Gay indicated that the roll-out of those new defibrillators, in addition to training on those defibrillators, is likely to occur in January, 2026. Captain Reed is leading this initiative, and Chief Gay applauded him for that.

FACILITIES:

New equipment in accommodation of hearing-impaired individuals has been installed. Next week, Chief Gay will be receiving the training on that equipment.

PERSONNEL:

This week, the District is conducting the Chief's interviews for new hires. The District has five spots reserved in the academy. Chief Gay will bring more information forward as the District moves closer to budget preparation for next year. Thus far, the District has some great candidates.

This Thursday, October 9, the official Acting Captain List (ACL) and Captains Promotional Eligibility List (CPEL) will be posted. The District is currently waiting for the required waiting period to expire.

Chief Gay will be requesting an executive session pursuant to RCW 42.30.110 (1)(g) to discuss the performance of a public employee.

EVENTS:

Chief Gay attended the KCFCA Annual Leadership Summit on Bainbridge last week. It was a great opportunity to talk with other Chiefs within the Zone and King County, and broaden District contacts. There were also some great speakers who imparted perspective from both inside and outside of the Fire/EMS community, regarding the changing scope of leadership, in addition to generational differences. Chief Gay will be updating the Board on any progress of wellness initiatives within the District.

Chief Gay also indicated that there would be a new section of future Board meetings pertaining to items discussed during labor-management committee meetings, to ensure the Board is aware of all perspectives.

OTHER:

L&I has completed its review of the District's appeal. L&I believes the elements necessary to establish the violations are present. However, L&I has voiced willingness to offer a penalty reduction, in recognition of (1) the District's efforts to immediately correct both violations and (2) the District's inspection/appeal history. Chief Gay

signed the Employer Waiver of further appeals of Citation & Notice No. 317985000, and the Electronic Service of the Corrective Notice of Redetermination. Chair Elwell inquired as to whether this will impact the District's L&I rating. Chief Gay indicated that he would get back to the Board on that.

The District heard back from the LNI FIIRE grant supervisor regarding its FIIRE program application and grant status.

The District has been awarded a 10% discount to its L&I monthly premiums, which will begin in January of 2026. There is more work to do. There are quarterly reports that must be completed in 2026, in addition to surveys and assessments that must be completed. Jon Crump is in the process of organizing and completing the initial organizational assessment, called the VAP. Chief Gay commended Jon for his efforts. Over the course of 2026, a safety plan will have to be created and implemented, ensuring it addresses some of the vulnerabilities that will likely be identified in the required assessment.

That concluded the Chief's Report.

VIII. CONSENT AGENDA APPROVAL.

Commissioner Sitterley moved to approve the consent agenda, consisting of the following items:

- October 7, 2025 Chief's Report
- Meeting Minutes: Minutes of the September 2, 2025 Regular Board Meeting and September 23, 2025 Special Board Meeting

Commissioner Ziegler seconded the motion, which carried unanimously.

IX. UNFINISHED BUSINESS. There was none.

X. NEW BUSINESS. There was none.

XI. EXECUTIVE SESSION. Chair Elwell announced that the Board would convene into executive session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public, with executive session to conclude at 5:30 p.m. unless extended by the Board. The Board reconvened into regular session at 5:30 p.m. with no action taken.

XII. **GOOD OF THE ORDER.** Chair Elwell said “go Mariners.”

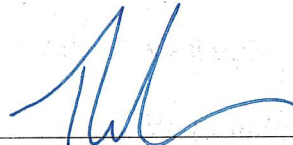
XIII. **ADJOURNMENT.** Commissioner Sitterley moved to adjourn the meeting at 5:32 pm. Commissioner Ziegler seconded the motion and the meeting was adjourned at that time.

Minutes Approved: 10/21/2025,

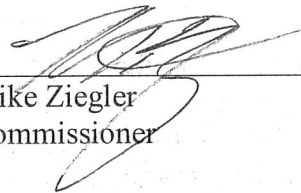


Chris Elwell (Oct 27, 2025 17:24:02 PDT)

Chris Elwell
Chairman



Ted Sitterley
Commissioner



Mike Ziegler
Commissioner

ATTEST:



Eric Quinn (Oct 24, 2025 10:29:35 PDT)

Eric T. Quinn, District Secretary

ATTACHMENTS

- Attendance Roster
- Agenda
- Call-Summary Reports
- Chief's Report

October 7, 2025











10.07.2025 KCFD2 Meeting Minutes_Need E-Signature

Final Audit Report

2025-10-28

Created:	2025-10-22
By:	Charles Chen (cchen@king2fd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6c3ZGg1xJrPoxjeQGNNsl8wJ1HBDGRfd

"10.07.2025 KCFD2 Meeting Minutes_Need E-Signature" History

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-  Document emailed to Eric Quinn (ericquinn@firehouselawyer2.com) for signature
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2025-10-25 - 5:15:32 PM GMT
-  Email viewed by celwell@king2fd.org
2025-10-28 - 0:23:30 AM GMT
-  Signer celwell@king2fd.org entered name at signing as Chris Elwell
2025-10-28 - 0:24:00 AM GMT
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✔ Agreement completed.

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